

FOLLOW UP MEETING

Follow up meetings are scheduled 6-8 weeks after initial meeting

WHAT TO BRING:

- All 6-8 weeks of progress monitoring
- A compilation of the data with an overall calculated average for each focus area
- Intervention Documentation Summary Form (academic only meetings)
- Any other relevant information to aid group decision making
- Meeting must be rescheduled if necessary data is not present

WHAT'S NEXT

- Student met all goals: continue with interventions, dismiss from RTI
- Student met some goals: narrow targeted areas and re-intervene. 2nd follow up scheduled in another 8 weeks
- Student met no goals: reconsider focus areas and select more intensive/personalized interventions. 2nd follow up scheduled in another 8 weeks
- If a referral to PST becomes necessary, more information will be given regarding this process

WEEKLY RTI SCHEDULE

Each school will have a weekly grade level RTI and data review block.

RTI CORE TEAM MEMBERS

Principal
Vice Principal
Administrative Intern
Instructional Coach
Psychologist
AIS Teachers
Social Worker
Support Staff
RTI Chairperson

AUBURN ENLARGED CITY SCHOOL DISTRICT

School RTI Teams

Beginning to End....

REFERRAL PROCESS

- Refer for Tier 2 and 3 academic/behavioral/social emotional/attendance needs.
- Must have 6-8 weeks of documented interventions, progress monitoring and baseline data prior to referral.
- Submit behavior and attendance referrals electronically to school psychologist.
- You will receive a Google Calendar invite to your AECSD email when meeting is scheduled.
- Referring teacher must invite (and record date of invite) parent/guardian.
- 1st date initial referrals will be submitted is 6 weeks into the school year.
- Please refer to Rule Book for examples of RTI referrals.

INITIAL MEETING

- All teachers in the grade level will attend during designated RTI time. Other staff that supports the student will also attend.
- Related areas, AIS and related service providers will complete an input form to give their input if unable to attend.

WHAT TO BRING:

- Desired focus areas/areas of concern (no more than 3)
- All pertinent data and baseline data (must have collected within the 7 days prior to the meeting)
- Student strengths and possible motivators
- Student difficulties and possible interventions

PROGRESS MONITORING:

- A decision will be made at the initial meeting as to what tools are most appropriate for measuring student response to intervention.
- Between the initial meeting and the follow up meeting, the teacher is responsible for formal tracking at least once a week. This data needs to be put into the RTI section of School Tool every 2 weeks to show fidelity.
- The same tool monitoring should be used throughout the RTI process for more genuine data analysis.
- Interventions should be frequent and consistent to ensure fidelity in implementation.
- Please collaborate with all staff that provides interventions for this student to be sure your progress monitoring is accurate and meaningful.
- If student is not responding to any interventions in place, please see school psychologist or instructional coach before follow up meeting.