

2024

AUBURN ENLARGED CITY SCHOOL DISTRICT

2025

District Calendar & Parents' Guide



Cover: Casey Park Kindergarten Graduation 2024

Have a Great 2024-2025 School Year!

The Auburn Enlarged City School District (AECSD) is located in Cayuga County in Central New York. The district serves 4,316 students through a total of 7 schools. Five Elementary schools: Casey Park, Genesee, Herman, Owasco and Seward (Grades K-6), Auburn Junior High School (Grades 7-8), and Auburn High School (Grades 9-12).

Tech Help:

iHelp Telephone: (315) 255-8863

Email: iHelp@aecsd.education



Aubrey Bodner, AJHS Gr. 7 Inspired by the artist Jacob Lawrence

Visitors In Our Schools

For the protection of our children, ALL visitors to our school buildings, including parents/guardians, must report to the main office first. THANK YOU!



“Inner Fears” Shane Simpson, Gr. 12
Gold Key Scholastic Art Award

Parent/Guardian

Are your emergency numbers up to date?

If not, please call your child's school today!

For updated events please check the online calendar on our website:

<https://www.aecsd.education>

September 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>1</p> <p>For updated events please check the online calendar at our website: www.aecsd.education</p> | <p>NEW</p> <p>2</p>  <p>NO SCHOOL</p> |  <p>3</p> <p>First Day of School Marking Period 1 Begins</p> | <p>4</p> <p>AJHS PTO Mtg. 6:00PM</p> | <p>5</p> | <p>6</p> |  <p>7</p> <p>Library Card Sign-Up Month</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  <p>8</p> <p>Grandparents Day International Literacy Day</p> | <p>9</p> <p>District Parent Council Mtg. 6:30PM @ Tubman</p> | <p>10</p> <p>Genesee PTP Mtg. 5PM <i>Board of Education Mtg. AHS Library @ 7:00PM</i></p> | <p>FIRST</p> <p>11</p> <p>Instrument Recruitment Night, Casey Park 6-7pm</p> <p>Patriot Day</p> | <p>12</p> <p>PTA Meeting Seward 5:00PM</p> | <p>13</p> | <p>14</p> <p>hello SATURDAY</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>15</p> |  <p>16</p> <p>AJHS School Picture Day AHS School Picture Day Owasco OPT Meeting @ 3:30PM</p> | <p>FULL</p> <p>17</p> <p>AHS School Picture Day Constitution Day Corn Moon</p> | <p>18</p> | <p>19</p> <p>AJHS Open House 5:30PM - 8:00PM</p> | <p>20</p> | <p>21</p> <p>International Day of Peace</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>22</p> <p>First Day of Autumn</p> | <p>23</p> | <p>LAST</p> <p>24</p> <p><i>Board of Education Mtg. AHS Library @ 6:00PM</i></p> | <p>25</p> | <p>26</p> | <p>27</p> | <p>28</p> <p>Maroon Vanguard Harvest of Sound 12:00 PM @ Holland Stadium</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>29</p> | <p>30</p> |  |  <p>September Artwork Left: Amari Chase, Gr. 8 Right: Camilla Pascal-Cornelius Gr. 8</p> |  | <p>August 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr> </table> | S | M | T | W | T | F | S | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | <p>October 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </table> | S | M | T | W | T | F | S | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | |
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Auburn Schools

School Hours

Elementary Schools (K-6).... 8:40 a.m. to 3:15 p.m.

Junior High (7-8) 7:50 a.m. to 2:20 p.m.

High School (9-12) 7:50 a.m. to 2:26 p.m.



Giavonna Shortsleeve, Owasco Gr. 2

Grievance Procedure for Non-Discrimination Policy

The compliance officers for Title IX, Section 504 and other grievances related to student and all employee related activities are TBD, 315-255-8809 and Mr. Brian Morgan, 315-255-8305. TBD can be contacted at the Harriet Tubman Administration Building, 78 Thornton Ave., Auburn, New York 13021. Mr. Morgan can be contacted at Auburn High School, 250 Lake Avenue, Auburn, New York 13021.

The compliance officer, upon request, will provide a copy of the district's grievance procedure to any employee, student or other covered person.

A copy of each of the Acts and Regulations upon which this notice is based will be made available, upon written request to the district compliance officer.

TITLE IX

Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities that receive federal financial assistance. Title IX states “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance[.]” All federal agencies that provide grants of financial assistance are required to enforce Title IX’s nondiscrimination mandate. The U.S. Department of Education (Department) gives grants of financial assistance to schools and colleges and to certain other entities, including vocational rehabilitation programs and libraries.

In 1975, the Department’s predecessor, the Department of Health, Education and Welfare, issued final regulations implementing Title IX. Recently, the Department engaged in notice-and-comment to formally amend the Title IX regulations for the first time in over 40 years. After reviewing over 124,000 public comments, the Department issued final Title IX regulations on May 6, 2020. The new Title IX regulation, which is codified in the Code of Federal Regulations at 34 CFR Part 106, is enforced by the Department’s Office for Civil Rights (OCR).

Examples of the types of discrimination that are covered under Title IX include sexual harassment; the failure to provide equal athletic opportunity; sex-based discrimination in a school’s science, technology, engineering, and math (STEM) courses and programs; and discrimination based on pregnancy. A fuller list of Title IX issues OCR addresses appears here.

Title IX also prohibits retaliation for filing an OCR complaint or for advocating for a right protected by Title IX and discrimination in employment which is based on sex. However, employment discrimination complaints filed with OCR are generally referred to the Equal Employment Opportunity Commission.

Non-Discrimination Policy

The Auburn Enlarged City School District, in accordance with Title IX of the educational Amendments of 1972, Title VI of The Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans With Disabilities Act, or the Age Discrimination Act of 1975, does not discriminate on the basis of race, color, creed, religion, national origin, political affiliation, sex, age, marital or veteran status, or disability. The Board of Education recognizes its responsibility to provide an environment free from harassment and intimidation in the educational programs or activities it operates.

We do not permit discrimination by employees, school volunteers, students and non-employees such as contractors and vendors, as well as any third parties participating in, observing or otherwise engaged in activities subject to the supervision of the district. This includes recruitment and employment practices, pay and benefits, counseling services for students, access by students to education programs, courses and activities. The Board also prohibits harassment based upon an individual’s opposition to the discrimination or participation in a related investigation or complaint proceeding under the anti-discrimination statutes.

This policy of non-discrimination and anti-harassment will be enforced on school district premises, in school buildings and all school sponsored events, programs and activities including those that take place off school premises. Inquiries or component should be forwarded to the Title IX coordinators, TBD, Assistant Superintendent for Personnel, at 315-255-8809 or Mr. Brian Morgan, Principal, Auburn High School, at 315-255-8305.

October 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|---|--|---|--|---|--|
|  |  October Artwork Lillian Selvek, Gr. 8 |  |  School Tax 1st Installment Due AJHS Title1 Mtg 5:30pm AJHS PTO Mtg. 6:00PM Rosh Hashanah (Begins at sunset) |  |  School Picture Day: Owasco |  SAT Exam AHS 7:45AM |
| 6 For updated events please check the online calendar at our new website: www.aecsd.education | 7 Herman Walk to School Day District Parent Council Mtg. 6:30PM @ Tubman | 8 Owasco Walk to School Day Genesee PTP Mtg. 5PM <i>Board of Education Mtg. AHS Library @ 7:00PM</i> | 9 Casey Park Walk to School Day |  10 Genesee Walk to School Day PTA Meeting Seward 5:00PM | 11 Seward Walk to School Day Varsity Football 6:30PM @ Holland Stadium, (Homecoming Game) HS End Marking Period 1 | 12 Homecoming Dance @ AHS 7:00PM Yom Kippur (Begins at sunset) |
| 13 National Bullying Prevention Month |  14 Columbus Day NO SCHOOL | 15 School Picture Day: Casey Park Herman Ave Fire Prevention Week District Rope Jumping Contest @ Seward 3:30PM | 16 UNITY Day - Wear Orange PSAT Exam @ AHS 8:00 AM |  17 School Picture Day: Seward <i>Harvest Moon</i> | 18 AHS Report Cards | 19 AEF Gobble'n & Go Restaurant Crawl (Education Fundraiser) 1:00-5:00PM |
| 20 Crime Prevention Month Red Ribbon Week October 21-25 (Drug Awareness) | 21 School Picture Day: Genesee School Board Recognition Week AEF Fall Grant Applications Due | 22 <i>Board of Education Mtg. AHS Library @ 6:00PM</i> | 23 AHS Parent/Teacher Conferences 5:30-8:00 PM |  24 Genesee Family Night Seward Fall Family Bash Financial Aid Presentation @ AHS Auditorium 5:30 PM College/Career Fair @ AHS Gym 6:00-7:30PM | 25 Varsity Football @ 6:30PM Holland Stadium Senior Night | 26 ACT Test 7:45AM @ AHS |
| 27 NYSFB Championships @ the Dome | 28 | 29 AJHS Sports Physicals 1:00-2:30PM AHS & AJHS School Picture Retake Day | 30 11:30AM Early Release Elementary AJHS Sports Physicals 1:00-2:30PM Parent Teacher Conferences: 12:30-3:30pm and 5:30-7:30pm | 31 11:30AM Early Release Elementary Parent Teacher Conferences: 12:30-3:30pm Halloween | September 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | November 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 |

Board of Education

The Auburn School District is governed by a nine member Board of Education. Members each serve a three-year term with three members being elected each May.

The Board usually conducts meetings on the second Tuesday at 7:00PM and the fourth Tuesday at 6:00:PM of each month. The meetings are held at Auburn High School, Lake Avenue, unless pre-announced for a different time or location. A time for the public to address the board is scheduled at each regular business meeting.

Responsibilities of the B.O.E.

- Establish, monitor, and evaluate goals and objectives of the schools
- Establish policies for the operation of the schools, subject to limitations by state law and regulations of the Commissioner of Education
- Select the Superintendent of Schools
- Appoint personnel upon the recommendation of the Superintendent of Schools
- Develop and present an annual budget for consideration by district residents
- Communicate the needs and progress of the schools to the community
- Exercise the community's rights to local control over public education

AUBURN ENLARGED CITY SCHOOL DISTRICT BOARD OF EDUCATION

Term Expires

| | |
|--|------|
| Dr. Eli Hernandez, President..... | 2026 |
| Mrs. Danielle Wood, Vice President. | 2025 |
| Mr. Matteo Bartolotta..... | 2027 |
| Mr. CJ Calarco..... | 2026 |
| Melissa Deyneka..... | 2027 |
| Mr. Daniel Lovell | 2025 |
| Noel Romeo..... | 2027 |
| Mr. Jim Van Arsdale | 2025 |
| Mr. Freddie Wilson III..... | 2026 |

Board of Education Meeting Schedule

| | |
|-----------|--------------|
| September | 10 & 24 |
| October | 8 & 22 |
| November | 12 |
| December | 10 |
| January | 14 & 28 |
| February | 11 & 25 |
| March | 11 & 25 |
| April | 8 & 23 |
| May | 13 & 21 & 27 |
| June | 10 |

School Budget Vote

On Tuesday, May 20, 2025, the Board of Education will go to the qualified voters of the Auburn Enlarged City School District to seek approval for the 2025-2026 school budget. Preparation for the budget is a long process and the Board makes every effort to explore all possible sources of income to guide the expenditure of funds to achieve the greatest educational returns for our children. Your vote does make a difference. If you have questions regarding the budget vote or the school board elections please contact the District Clerk at 315-255-8850.



“Vote” Clara Neuman, AHS Class of 2024

Complaint Response Procedure

Complaints by citizens regarding any facet of the District school operation often can be handled more satisfactorily by the administrative office in charge of the unit closest to the source of the complaint. In most instances, complaints will be made to the building Principal and/or his/her assistant, if the verbal complaint cannot be resolved by the teacher, coach, or other school building or district level employee.

If the verbal complaint is not resolved at the unit level the following steps will be taken:

The complaint will be submitted in writing to the District Clerk. The District Clerk will maintain a complaint log and will contact the sender within five days of the receipt.

Within 10 days of the receipt of the complaint by the District Clerk, the Superintendent of the District, or designee, will review the submitted complaint, and will contact the sender, outlining steps which will be taken regarding the particulars of the complaint.

The Superintendent will oversee a resolution of the issues cited in the complaint. If the resolution attempts are not successful, the Superintendent will present to the Board of Education a summary of the complaint and attempts to resolve the complaint.

The Board of Education will have the right to review all the information gathered by the District during the complaint process. The district leadership team, comprised of the Superintendent and the Board President and Vice President, will act accordingly to resolve the issues of the complaint in a reasonable period of time. The resolution will be recorded by the District Clerk and all involved parties will be copied in the resolution.

It shall be the responsibility of the Superintendent to prepare procedures, as may be needed within this policy, to channel the complaints so that they may be properly reviewed and acted upon.

Anonymous complaints of any type shall be disregarded. The complaint policy will be reviewed annually by the district.

November 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  |  <p>November Artwork Left: Jack Longtin, CP Gr. 2 Right: Gertrude Pidlypchak Genesee Gr. 5</p> |  | <p>October 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table> | S | M | T | W | T | F | S | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | <p>December 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table> | S | M | T | W | T | F | S | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | |  NEW <p>1 NO SCHOOL Staff Development Day</p> | <p>2</p>  <p>SAT Exam AHS 7:45AM</p> |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  <p>3 Daylight Saving Time Ends</p> | <p>4</p> <p>Winter Sport Tryouts: Mod. Girls Volleyball Modified Boys Basketball</p> | <p>5</p> <p>Election Day</p> | <p>6</p> <p>AJHS PTO Mtg. 6:00PM</p> | <p>7</p> <p>Herman Ave Veterans Day Celebration</p> | <p>8</p> <p>K-8 Marking Period 1 Ends</p> |  FIRST <p>9</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>10</p>  | <p>11</p>  <p>Veterans Day NO SCHOOL</p> | <p>12</p> <p>AHS Sports Physicals 1:00-3:00PM Genesee PTP Mtg. 5PM Board of Education Mtg. AHS Library @ 7:00PM</p> | <p>13</p> <p>AHS Sports Physicals 1:00-3:00PM</p> | <p>14</p> <p>Family Engagement Night @ Herman Ave</p> |  FULL <p>15</p> <p>12:00PM Half Day Early Release Elementary Junior High Report Cards America Recycles Day Beaver Moon</p> | <p>16</p>  <p>Grateful</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>17</p> <p>National Native American Heritage Month</p> | <p>18</p> <p>Winter Sport Tryouts: JV/Varsity Sports American Education Week</p> | <p>19</p> | <p>20</p> <p>AHS Choral Concert 7:00pm @ AHS</p> | <p>21</p> <p>Family Engagement Night @ Owasco 5:30-7:00PM AHS Drama Club Show 7PM @ Auburn Pub.Theater</p> |  LAST <p>22</p> <p>AHS Drama Club Show 7PM @ Auburn Pub.Theater</p> | <p>23</p> <p>AHS Drama Club Show 7PM @ Auburn Pub.Theater</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>24</p> <p>For updated events please check the online calendar at our new website: www.aecsd.education</p> | <p>25</p> |  <p>26</p> <p>HS End Marking Period 2</p> | <p>27</p> <p>NO SCHOOL</p> |  <p>28</p> <p>Thanksgiving Day NO SCHOOL</p> | <p>29</p> <p>NO SCHOOL</p> | <p>30</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

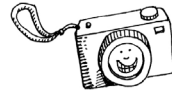
Student Lockers, Desks & Other School Property

School lockers, desks, and other such equipment are not the private property of students but the property of the school district, and as such may be opened and subject to inspection from time to time by school officials.



Genesis Scott, Casey Park Gr. 5

Photographs



Parents who **do not** wish to have photographs of their child(ren) published as part of the school district's communication programs are asked to notify the building principal, in writing, at the start of the school year. This release does not prevent photos/videos from being taken or distributed during participation in after-school activities, sports, co-curriculars, or other school events that are open to the public.

Emergency Go-Home Drill

In accordance with regulations of the Commissioner of Education, the District has developed an Emergency Management Plan to safeguard the safety and health of the students and staff, as well as district property, in the event of true emergency.

A "test" or drill of the disaster and civil defense plan will be scheduled on **Friday, December 20th** and students will be dismissed at a time not more than 15 minutes earlier than the normal release time.



Willow Grace Querns, Owasco Gr. 2

Auburn Enlarged City School District 2024-2025 Goals

High Quality Curriculum & Instruction

The Auburn Enlarged City School District will develop a framework and implement high quality curriculum, instruction, and balanced assessment model for all students. All staff will implement evidence-based practices including high yield instructional strategies that increase higher order thinking, collaboration and creativity, and student engagement.

Leadership and Innovation

All members of the Auburn Enlarged City School District and community are valued and seen as contributors to the goals of the district. Allocation of resources will support job-embedded professional development dedicated to promoting creative problem solving and critical thinking. We will seek to leverage emergent ideas and insights to realize measurable achievement gains for educators and students.

Systems Thinking

The Auburn Enlarged City School District will continually create benchmarks for success that align targeted resources to evaluate and enrich the quality of our instructional programs. Each student will be provided equitable access to meet and exceed the standards for college and career readiness



Jurrell Wingate, Casey Park Gr. 4

December 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  <p>1</p> <p>World AIDS Day</p> | <p>2</p> <p>School Tax 2nd Installment Due</p> <p>District Parent Council Mtg. 6:30PM @ Tubman</p> | <p>3</p> <p>School Picture Retake Day: Casey Park Herman Ave</p> <p>AJHS Band Concert 7:00PM @ AJHS</p> | <p>4</p> <p>School Picture Retake Day: Genesee</p> <p>AJHS PTO Mtg. 6:00PM</p> <p>AHS Orchestra Concert 7:00PM @ AHS</p> | <p>5</p> <p>Casey Park Winter Concert 6:00PM @ AJHS</p> |  <p>6</p> <p>AHS Report Cards Elementary Report Cards</p> <p>School Picture Retake Day: Seward</p> | <p>7</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  <p>8</p> <p>Love peace Joy</p> | <p>9</p> <p>AHS Scholarship Night 6:30pm @ AHS Library</p> | <p>10</p> <p>Human Rights Day</p> <p>Herman Ave Winter Concert 6:00pm @ AJHS</p> <p>Board of Education Mtg. AHS Library @ 7:00PM</p> | <p>11</p> <p>AHS Band Concert 7:00PM @ AHS</p> | <p>12</p> <p>AJHS Orchestra Concert 7:00PM @ AJHS</p> | <p>13</p> | <p>14</p> <p>ACT Test 7:45AM @ AHS</p> <p>Orchestra All County Audi- tions @ Central Square</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  <p>15</p>  <p>Cold Moon</p> | <p>16</p> <p>Seward Winter Concert Instrument/Choral 6:00PM @ AHS</p> | <p>17</p> <p>Genesee Winter Concert 6:00PM @ AJHS</p> <p>Bill of Rights Day</p> |  <p>18</p> <p>Owasco Winter Concert 6:00PM @ AHS</p> | <p>19</p> <p>AJHS Chorus Concert 7:00PM @ AJHS</p> | <p>20</p> <p>Holiday Parties</p> <p>GO HOME EARLY DRILL (Students Released 15 Minutes Early)</p> |  <p>First Day of Winter</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  <p>22</p> | <p>23</p> <p>NO SCHOOL Holiday Recess</p> | <p>24</p> <p>NO SCHOOL Holiday Recess</p> <p>Christmas Eve</p> | <p>25</p> <p>NO SCHOOL Holiday Recess</p> <p>Christmas Day Hanukkah (Begins at Sunset)</p> | <p>26</p> <p>NO SCHOOL Holiday Recess</p> <p>Kwanzaa Begins</p> | <p>27</p> <p>NO SCHOOL Holiday Recess</p> | <p>28</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>29</p> |  <p>30</p> <p>NO SCHOOL Holiday Recess</p> | <p>31</p> <p>NO SCHOOL Holiday Recess</p> <p>New Year's Eve</p> |  |  <p>December Artwork Jolene Koller, Gr. 8</p> | <p>November 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table> | S | M | T | W | T | F | S | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | <p>January 2025</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table> | S | M | T | W | T | F | S | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Emergency Closings

Weather Related Closings & Early Dismissal

The Superintendent of Schools may close the schools or dismiss students early when hazardous weather or other emergencies threaten the health or safety of the children.

The following television and radio stations will carry information regarding emergency closings:

| | | |
|-------------|-------------|----------|
| Television: | WSTM | TV 3 |
| | WTVH | TV 5 |
| | WIXT | TV 9 |
| | News 10 Now | TV 10 |
| RADIO: | WSYR | 570 AM |
| | WHEN | 62 AM |
| | WYYY | 94 FM |
| | WWHT | 107.9 FM |
| | WGVA | 1240 AM |
| | WSEN | 92.1 FM |
| | WTKW | 93Q FM |
| | WNYR | 98.5 FM |

It is **EXTREMELY** important that parents/guardians make prior arrangements with friends or neighbors for safe housing for their children in case an unscheduled early closing becomes necessary. The safety of the children is a major concern of our school district and they should be instructed what to do and where to go if this happens.

AFTER SCHOOL AND EVENING ACTIVITIES ARE CANCELLED WHEN SCHOOL IS CLOSED DUE TO INCLEMENT WEATHER CONDITIONS, AND WHEN STUDENTS ARE RELEASED EARLY. DAYCARE BEFORE & AFTER SCHOOL PROGRAMS WILL FOLLOW THEIR POLICY ON EARLY DISMISSAL & CANCELLATIONS.

PARENT SQUARE

Emergency Notification System

The Auburn Enlarged City School District utilizes an Emergency Notification System called PARENT SQUARE. The system is designed to contact the homes of all Auburn students quickly and efficiently for all important student matters such as: student's absenteeism, and the unlikely event of any school emergency or closing. **Please maintain current information at your child's school.**

More info visit: aecsd.education/parentsquare



Samantha Catalfano, AHS Class of 2024

Working Papers

For anyone under 18 years of age, working papers are required for all types of jobs including newspaper carriers. These may be obtained at Auburn High School (255-8309) for high school students, and at Auburn Junior High (255-8482) for junior high school students.

Home Tutoring

Policy 8450 describes procedures for students requiring home tutoring for the Auburn Enlarged City School District. When a parent/guardian anticipates a prolonged absence due to a physical, mental, or emotional illness, the parent/guardian can request tutoring for the child while absent from school. The parent/guardian should provide a prescription describing the diagnosis and the expected period of absence in support of the request for tutoring. Under State Education Law, a prolonged absence is one that lasts for two weeks or longer. However, with appropriate documentation and in consideration of uniquely compelling circumstances, the District will consider provision of home tutoring for absences of less than two weeks. The procedures include, but are not limited to the following:

- The Nursing Supervisor will request that a Release of Information with the student's physician be signed by the parent/guardian. Upon receipt of the prescription, the District has an obligation and right to make inquiries of the physician as there must be a legitimate basis of medical necessity for alternative instruction (tutoring). Therefore, the nursing Supervisor will communicate with the physician in order to fully understand the extent of the student's condition. The District has the right to ask for additional information to substantiate the prescription request. A treatment plan may be requested along with periodic updates from the physician on the student's condition.
- The District also has a tutoring site where services are provided. If a received prescription states "home tutoring", the Nursing Supervisor will discuss with the physician if the student can appropriately receive instruction at the tutoring site.
- The Nursing Supervisor will make a determination regarding the tutoring, location, and duration, after consultation with the physician and parent/guardian. Any questions regarding tutoring will be directed to the Nursing Supervisor. In the event that there is not a legitimate basis for the tutoring, it may be denied after consultation with the School Physician.
- Elementary students receive five hours of tutoring a week and secondary students receive 10 hours of tutoring a week while classes are in session, excluding holidays and vacations.
- A Section 504 of the Rehabilitation Act of 1973 referral may be considered when tutoring is required for lengthy periods of time and deemed necessary to meet the student's educational needs.

January 2025

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | |
|---|---|--|--|---|--|---|----|
|  Elliot Ridgeway, Gr. 1 | December 24 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | February 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 | 1 NO SCHOOL New Year's Holiday | 2 NO SCHOOL Holiday Recess | 3 NO SCHOOL Holiday Recess | 4 | |
| 5 |  School Resumes District Parent Council Mtg. 6:30PM @ Tubman | 6 | 7 GPTP 5:00pm | 8 AJHS Title 1 Parent Meeting 5:30pm AJHS PTO Meeting 6:00pm | 9 | 10 | 11 |
| 12 World Religion Day |  13 Wolf Moon | 14 AJHS Sports Physicals 1:00-2:30PM <i>Board of Education Mtg.</i> <i>AHS Library @ 7:00PM</i> | 15 AJHS Sports Physicals 1:00-2:30PM | 16 | 17 | 18 | |
| 19 |  Martin Luther King Jr. Holiday NO SCHOOL |  21 Sports Tryouts: Modified Boys & Girls Swim Modified Girls Basketball Modified Boys Wrestling Regents Exams | 22 8th Grade Parent Night AHS @6:30PM Regents Exams | 23 Regents Exams | 24 End of First Semester AHS End Marking Period 3 K-8 Marking Period 2 Ends Regents Exams |  25 For updated events please check the online calendar at our website: www.aecsd.education | |
| 26  | 27 | 28 <i>Board of Education Mtg.</i> <i>AHS Library @ 6:00PM</i> |  29 NO SCHOOL Lunar New Year (Year of the Snake) | 30 | 31 12:00PM Early Release Elementary Half Day AHS Report Cards AJHS Report Cards |  Hailey Pinchak, AJHS Gr. 8 | |

Student Complaints and Grievances Procedures

A student alleging that there is an action affecting him/her which is prohibited by Title IX and/or Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) (i.e., that discriminates upon the basis of sex/or disability) should read the following information regarding the resolution of the complaint or grievance.

Definitions

Grievant shall mean a student who alleges that there has been a violation of Title IX or Section 504 Regulations or the ADA which affect him/her.

Grievance shall mean any alleged violation of Title IX or of Section 504 Regulations or the ADA.

Compliance Officer shall mean the employee designated by the Board of Education to coordinate efforts to comply with and carry out responsibilities under Title IX and/or Section 504 and the ADA.

Representative shall mean any person designated by the grievant as his/her counsel or to act in his/her behalf.

Stage I — Compliance Officer

1. Within thirty (30) days after the events giving rise to the grievance, the grievant shall file a grievance in writing with the Compliance Officer. The Compliance Officer may informally discuss grievance with the grievant. He/She shall promptly investigate the complaint. All employees of the school district shall cooperate with the Compliance Officer in such investigations.

2. Within fifteen (15) days of the receipt of the grievance, the Compliance Officer shall make a finding in writing that there has or has not been a violation of Title IX or Section 504 of the Rehabilitation Act or the ADA. In the event the Compliance Officer finds that there has been a violation, he/she shall propose a resolution of the complaint.

3. If the grievant is not satisfied with the finding of the Compliance Officer, or with the proposed resolution of the grievance, the grievance may, within fifteen (15) days after he/she has received the report of the Compliance Officer, file a written request for review by the Superintendent.

Stage II — Superintendent of Schools

1. The Superintendent may request that the grievant, the Compliance Officer, or any member of the school district staff present a written statement to him/her setting forth any information that such person has relative to the grievance and the facts surrounding it.

2. The Superintendent shall notify all parties concerned as to the time and place when an informal hearing will be held where such parties may appear and present oral and written statements supplementing their position in the case. Such hearing shall be held within fifteen (15) school days of the receipt of the appeal by the Superintendent.

3. Within fifteen (15) days of the hearing, the Superintendent shall render his/her determination in writing. Such determination shall include a finding that there has or has not been a violation of Title IX and/or Section 504 of the Rehabilitation Act or the ADA, a proposal for equitably resolving the complaint.

4. If the grievant is not satisfied with the determination of the Superintendent, the grievant may, within fifteen (15) days after its receipt, file with the Clerk of the Board of Education, a written request for review by the Board.

Stage III — Board of Education

1. When a request for review by the Board has been made, the Superintendent shall submit all written statements and other materials concerning the case to the President of the Board.

2. The Board shall notify all parties concerned of the time and place when a hearing will be held. Such hearing will be held within fifteen (15) school days of the receipt of the request of the grievant. All parties concerned shall have the right to present further statements and testimony at such hearing.

3. The Board shall render a decision in writing within fifteen (15) days after the hearing has been concluded.

Title VII Officer, (315) 255-8809

Title IX Compliance Officer, Brian Morgan, (315) 255-8305 and (315) 255-8809

Sec. 504 Compliance Officer, Babette Valentine, (315) 255-8854.

Notice of Video Surveillance on School Property

For the safety of our students, staff and visitors, the School District employs video surveillance equipment for security purposes. This equipment may or may not be monitored at any time.



Ahndria Wilson, AHS Class of 2024

February 2025

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|--|---|---|--|---|---|---|---|---|---|---|--|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---|---|----|----|--|--|--|--|--|
|  |  <p>February Artwork Left: Loveah Garlow, Gr. 8 Right: Temperance Kramer Gr. 4</p> |  | <p>UPK NOW OPEN! Open Enrollment for AECSD 2025-2026 Universal Pre-Kindergarten Program</p> | <p>January 2025</p> <table border="1"> <tr> <td>S</td> <td>M</td> <td>T</td> <td>W</td> <td>T</td> <td>F</td> <td>S</td> </tr> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> </tr> </table> | S | M | T | W | T | F | S | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | |  <p>For updated events please check the online calendar at our website: www.aecsd.education</p> | <p>1</p> <p>Sr. High Area All State Sr. High Area All State</p> | | | | | | | |
| S | M | T | W | T | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>2</p> <p>Groundhog Day</p> | <p>3</p> <p>District Parent Council Mtg. 6:30PM @ Tubman</p> <p>National School Counseling Week</p> | <p>4</p> |  <p>FIRST</p> <p>5</p> <p>AJHS PTO Mtg. 6:00PM</p> <p>District Cup Stacking Contest @ Seward 3:30PM</p> | <p>6</p> | <p>7</p> <p>Elementary Report Cards</p> | <p>8</p> <p>ACT Test 7:45AM @ AHS</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>9</p> <p>National African American History Month</p> | <p>10</p> | <p>11</p> <p>Board of Education Mtg. AHS Library @ 7:00PM</p> |  <p>FULL</p> <p>12</p> <p>Snow Moon</p> | <p>13</p> <p>AJHS Title 1 Mtg. 5:00PM AJHS Parent/Teacher Conferences 5:30-8:00PM Family Engagement Night @ Herman Ave National PTA Founders Day</p> | <p>14</p>  <p>Valentine's Day</p> | <p>15</p> <p>AEF Spring Grant Applications Due</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>16</p>  | <p>17</p> <p>NO SCHOOL Winter Break Week</p>  <p>Presidents' Day</p> | <p>18</p> <p>NO SCHOOL</p>  | <p>19</p> <p>NO SCHOOL</p>  |  <p>LAST</p> <p>20</p> <p>NO SCHOOL</p>  | <p>21</p> <p>NO SCHOOL</p>  | <p>22</p>  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>23</p> <p>National Children's Dental Health Month</p> | <p>24</p> | <p>25</p> <p>Board of Education Mtg. AHS Library @ 6:00PM</p> | <p>26</p> |  <p>NEW</p>  <p>AHS Drama Club Show 7:00PM @APT</p> | <p>27</p> <p>AHS Drama Club Show 7:00PM @APT</p> | <p>28</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | <p>March 2025</p> <table border="1"> <tr> <td>S</td> <td>M</td> <td>T</td> <td>W</td> <td>T</td> <td>F</td> <td>S</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> | S | M | T | W | T | F | S | | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Code of Conduct on School Property

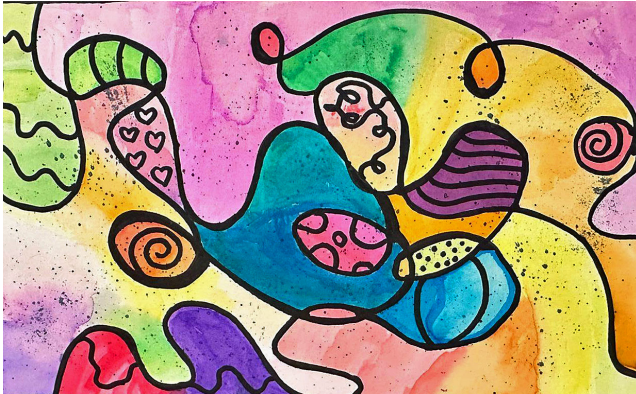
The Auburn Enlarged City School District has developed and will amend, as appropriate, a written Code of Conduct for the Maintenance of Order on School Property, including school functions, which shall govern the conduct of students, teachers, and other school personnel, as well as visitors. The Board of Education shall further provide for the enforcement of such Code of Conduct.

The Board of Education is committed to providing a safe and orderly school environment where students may receive and district personnel may deliver quality educational services without disruption or interference. Responsible behavior by students, teachers, other district personnel, parents and other visitors is essential to achieving this goal.

The District has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty, and integrity. Unless otherwise indicated, this code applies to ALL students, school personnel, parents and other visitors when on school property or attending a school function.

For the purposes of this policy, and the implemented Code of Conduct, school property means in or within any building, structure, athletic playing field, playground, parking lot and land contained within the real property boundary line of the District's elementary or secondary schools, or in or on a school bus; and a school function shall mean a school-sponsored extra-curricular event or activity.

The District Code of Conduct has been developed in collaboration with students, teachers, administrators, and parent organizations, school safety personnel and other school personnel.



Emma Catalano, AJHS Gr. 8



Teagan Littlejohn, AJHS Gr. 7

The Code of Conduct shall include, at a minimum, the following:

- 1) Student Rights and Responsibilities
- 2) Responsibilities of Staff and Parents
- 3) Student Dress Code
- 4) Prohibited Student Conduct
- 5) Reports to Law Enforcement
- 6) Disciplinary Penalties and Procedures
- 7) Disciplinary Responsibilities
- 8) Alternative Instruction
- 9) Corporal Punishment and Acts of Restraint
- 10) Discipline of Students with Disabilities
- 11) Public Conduct on School Property
- 12) Dissemination and Review

The District's Code of Conduct shall be reviewed on an annual basis, and updated as necessary in accordance with the law. The School Board shall re-approve any updated Code of Conduct or adopt revisions only after at least one public hearing that provides for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties.

This adopted Code of Conduct has been implemented to comply with the new Safe Schools Legislation.

Copies of the Code of Conduct are available in all school building libraries and main offices.

Enrolling Homeless Children and Youth

Under the federal McKinney-Vento Homeless Assistance Act homeless children have the following rights:

Immediate Enrollment – The right to be enrolled immediately in school, without medical or academic records, regardless of district policy.

Choice of Schools – The homeless child has three choices:

School of Origin: Children and youth may continue to attend their school of origin – the school which the homeless child or youth attended when permanently housed or the school in which the child was last enrolled, if not so attending, the school in which the child or youth was entitled to attend or would have been entitled to attend upon reaching school age.

School of Current Location: Children and youth may transfer to the school that is zoned for the location of the temporarily housing site or in any school that non-homeless students who live in the attendance area are eligible to attend.

A School District participating in a regional placement plan.

Transportation – Homeless children are entitled to the same rights to transportation as other children in their district.

Services – Homeless children are entitled to the same services, such as tutoring, that are available to other children in their districts.

For further information, please contact Sarah Passarello, Assistant Superintendent for Student Services and Homeless Liaison, at 315-255-8801.



Gretchen Kopper, AJHS Gr. 8

Student Records

The procedures for the confidentiality of student records shall be consistent with federal statutes, including the Family Educational Rights and Privacy Act of 1974 (FERPA) and its implementing regulations, and the Commissioner's Regulations.

A parent or legal guardian is entitled to inspect his/her student records files. Permanent record files generally include progress reports, subject grades, achievement scores, medical records, disciplinary records, guidance notes, and evaluation of student by educators. At the time of such inspection, appropriate school personnel are present to prevent misinterpretations of the record and to answer questions. Access to both permanent and temporary record files is limited to the student, his/her parents or legal guardian and school personnel, except when parents (or a student over 18) give written permission to allow access to other personnel or agencies, or when courts subpoena such records. Students with disabilities shall have the option of deciding whether to disclose the existence of their disability on their high school transcripts. FERPA also permits school officials to disclose any and all education records, including disciplinary records, to another institution at which the student seeks or intends to enroll. This also applies to post-secondary institutions (colleges), upon request.



Samantha Catalfano, AHS Class of 2024



Teagan Stroman, AHS Gr. 10

“Drug Free School Zone”

Auburn Schools are Drug Free School Zones. The law provides for stricter penalties for anyone convicted of selling, using or the possession of controlled substances within the boundaries of all Auburn Schools, plus 1,000 feet beyond.

988 National Suicide Prevention Call or Text 988

Free and confidential support for people in distress, 24/7. 988 is the new, three-digit number for the National Suicide Prevention Lifeline:

<https://omh.ny.gov/omhweb/crisis/988.html>

Disclosure to Military Recruiters

Federal law requires that local educational agencies that receive funding under the Elementary and Secondary Education Act of 1965 (ESEA) provide access to secondary school students names, address and telephone listings upon a request made by military recruiters.

It is important to note that under the statutes parents may “opt out” of allowing schools to provide information about their children to military recruiters. According to federal guidance received from the United States Department of Education, local educational agencies that condition the disclosure of student information to military recruiters upon first receiving a parent's written consent are not in compliance with federal law.



Isabella Meyer, AHS Gr. 11



“Shades of Me” Rylee Sheehan, AHS Class of 2024, Silver Key Scholastic Art Award

Bus Safety Drills



**AUBURN
ENLARGED
CITY SCHOOL
DISTRICT
2024-2025**

AHS 09/03/2024 09/04/2024 11/04/2024 11/05/2024 04/01/2025 04/02/2025
AJHS 09/05/2024 09/06/2024 11/06/2024 11/07/2024 04/03/2025 04/04/2025

Casey Park 09/09/2024 11/08/2024 04/07/2025
Genesee 09/09/2024 11/12/2024 04/08/2025
Herman Ave 09/10/2024 11/13/2024 04/09/2025
Owasco 09/10/2024 11/14/2024 04/10/2025
Seward 09/11/2024 11/15/2024 04/11/2025

St Albert the Great 09/11/2024 11/18/2024 04/22/2025
Tyburn Academy 09/12/2024 11/19/2024 04/23/2025
BOCES Day 09/13/2024 11/20/2024 04/24/2025

All bus drills will begin at 9:00 AM. Contact:
 CarolAnn DiFabio, AECSD Transportation, 315.255.8807,
 carolanndifabio@aecsd.education
 Corie Campbell, First Student Dispatch, 315.252.3401,
 corie.campbell@firstgroup.com

Vote

**Auburn School Board
Election/Budget Vote**

Polls Open 7:00AM - 9:00PM

Tuesday, May 20, 2025

May 2025

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  |  <p>May Artwork Bentley Cardinale, Gr. 5 Casey Park</p> | <p>April 2025</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td></td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </table> | S | M | T | W | T | F | S | | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | <p>June 2025</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </table> | S | M | T | W | T | F | S | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | <p>1</p> <p>Casey Park Concert 6:00PM @ AJHS Auditorium</p> | <p>2</p> <p>AHS End Marking Period 5</p> | <p>3</p>  <p>SAT Exam AHS 7:45AM</p> |
| S | M | T | W | T | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 29 | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>FIRST</p> <p>4</p>  | <p>5</p> <p>Teacher Appreciation Week Cinco de Mayo Teacher Appreciation Day District Parent Council Mtg. 6:30PM @ Tubman</p> | <p>6</p> <p>AJHS Title One Mtg 5:30pm AJHS PTO Mtg. 6:00PM AHS Band Concert 7:00pm @ AHS</p> | <p>7</p> <p>School Nurse Appreciation Day</p> | <p>8</p>  <p>Genesee Concert 6:00PM @ AJHS Owasco Family Night 5:30-7:00PM Marking Period 6 Begins AHS</p> | <p>9</p>  <p>AHS Junior Prom Emerson Pavilion 6:30PM AHS Report Cards</p> | <p>10</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>11</p>  <p>Mother's Day</p> | <p>FULL</p> <p>12</p> <p>Kindergarten Registration Owasco Flower Moon</p> | <p>13</p> <p>Kindergarten Registration Casey Park Herman Ave Spring Concert @ AJHS Auditorium, 6:00PM Board of Education Mtg. AHS Library @ 7:00PM</p> | <p>14</p> <p>Kindergarten Registration Herman Board of Education Mtg. Tubman @ 5:15PM AHS Orchestra Concert 7:00PM @ AHS</p> | <p>15</p> <p>Kindergarten Registration Genesee AJHS Band Concert 7:00PM</p> | <p>16</p> <p>Kindergarten Registration Seward</p> | <p>17</p> <p>Armed Forces Day</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>18</p> <p>Asian American Heritage Month</p> | <p>19</p> <p>AHS Chous Concert @ 7:00PM National Volunteers Week</p> | <p>LAST</p> <p>20</p> <p>Owasco Spring Concert @ AHS Auditorium, 6:00PM Vote School Board Election & Budget Vote 7AM-9PM</p> | <p>21</p> <p>Casey Park Spring Concert @ AJHS, 6:00PM</p> | <p>22</p> <p>Seward Spring Concert @ AHS Auditorium, 6:00PM</p> | <p>23</p> | <p>24</p>  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>25</p> <p>National Physical Fitness and Sports Month</p> | <p>NEW</p> <p>26</p> <p>AHS/AJHS Bands @ Memorial Day Parade NO SCHOOL Memorial Day</p> | <p>27</p> <p>Board of Education Mtg. AHS Library @ 6:00PM</p> | <p>28</p> <p>AJHS Orchestra Concert 7:00pm</p> | <p>29</p> <p>AHS Senior Recital @ 7:00PM</p> | <p>30</p> | <p>31</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Dental

Students enrolling in pre-kindergarten, kindergarten, 3, 5, 7, 9, and 11 in a public school in NYS are required to present a dental health certificate; such dental health certificate must contain a report of a comprehensive dental examination performed on such child. A list of dentists who provide reduced cost examination is available in school health offices.

We are very excited to be able to offer dental services at our schools in the District through the mobile dental clinic in partnership with East Hill Family Medical.

The goal of these school-based dental services is to make it as easy as possible for families to get dental care for their children and to reduce barriers for care where they exist. We recognize how important oral health is to our students overall health and ability to learn.

More information on this opportunity will be sent home with your child and is also available at your school. We hope that you will allow your child to participate! All it takes is you giving parental consent for a free dental screening.



Tyler Clark, AHS Class of 2024

Use of School Facilities

The Board of Education encourages community groups to use school facilities when they are not being used for school programs. Groups desiring to use school facilities should make their requests in advance by completing the appropriate application forms available on the district website at: www.aecsd.education under District - Forms & Policies. All groups are required to have a current certificate of insurance on file and building use requests are necessary for ALL district buildings and fields. Buildings and fields are not to be used without the appropriate application and certificate of insurance filed with the district. If you have questions regarding building use, please contact Mary Cregg at 315-255-8853.

Wellness Policy

The Auburn Enlarged City School District is committed to providing a healthy school environment. The District Wellness Policy establishes the following goals:

- 1) The District will provide nutrition education to facilitate the voluntary adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being.
- 2) The District will provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain physical fitness, to regularly participate in physical activity, and to understand the short-term and long-term benefits of a physically active and healthy lifestyle.
- 3) The District seeks to establish a school environment that presents consistent wellness messages and is conducive to healthy eating and physical activity.

Please visit the district website to view the revised Wellness Policy.

Auburn School District Web Page
<https://www.aecsd.education>



“Fallen Angel” Kaliey Church, AHS Class of 2024, HM

Transportation

Elementary students, grades K-6, are transported if they live **one mile** from the school they attend. **Junior high school students, grades 7-8**, are transported if they live **1.5 miles** from their school. **High school students** must live **two miles** from the school to be transported.

Distances are measured by the shortest route to or from the school. Measurements are taken from a point on the public road opposite the front door of the school to a point on the public road in front of the home. No private roads may be included in the computations. The district uses a routing program Transfinder. **Requests to have transportation distances re-measured must be made before October 1.** Please call First Student with questions at 252-3401.

Requirements for Admission

All students entering the Auburn School District must bring proof of immunizations. Please refer to the Health Services Department on the district website for specific requirements: <https://www.aecsd.education>

For Parents Who Have Students with a Health Concern: Make your child’s health concern known to the school and school nurse. Introduce yourself and your child to the school nurse. Bring current signed healthcare provider orders. Together with the school nurse and other appropriate school officials, and family develop an individualized healthcare plan (or other educational plans, as needed, e.g., 504, IEP). Give permission for the school nurse to communicate with your family’s healthcare provider. Provide parent/guardian contact information and update the school with any changes. Ask if non-nurses will be providing care (for example, verify who will administer medication) and how these authorized individuals will be supervised. Confirm the school’s disaster/emergency plan. Make sure your child’s medication and/or medical devices (epinephrine auto-injectors, asthma inhalers, insulin, etc.) will be readily available in an emergency. Let the school know how important it is to have a full-time registered school nurse in the building all day, every day.



“Relax” Karlie Kuc, AHS Gr. 11, Silver Key

June 2025

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>1</p> <p>For updated events please check the online calendar at our website: www.aecsd.education</p> | <p>2</p> <p> FIRST</p> <p>Junior/Senior Awards Ceremony @ AHS 6:30PM</p> | <p>3</p> <p></p> <p>AJHS Chorus Concert 7:00PM</p> | <p>4</p> <p>District Elementary Track Meet 3:30PM</p> <p>AJHS Title 1 Parent Meeting. 5:30PM AJHS PTO Mtg. 6:00PM</p> | <p>5</p> <p>Modern Band Showcase @ APT</p> | <p>6</p> <p>D-Day</p> | <p>7</p> <p></p> <p>SAT Exam AHS 7:45AM</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>8</p> <p></p> | <p>9</p> <p>CAROL'S GAMES Grade 6 @ Holland Stadium</p> <p>District Parent Council Mtg. 6:30PM @ Tubman</p> | <p>10</p> <p>Casey Park 6th Gr Moving Up</p> <p>Board of Education Mtg. AHS Library @ 7:00PM</p> | <p>11</p> <p> FULL</p> <p>AHS Senior Athlete Awards Banquet 6:30PM @ Springside Inn</p> <p>Strawberry Moon</p> | <p>12</p> <p>AHS Local Exams</p> <p>World Oceans Day</p> | <p>13</p> <p></p> <p>AHS Senior Prom 7:00-11:00PM @ The Lodge</p> <p>AHS Local Exams</p> | <p>14</p> <p>ACT Test 7:45AM @ AHS</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>15</p> <p></p> <p>Father's Day</p> | <p>16</p> <p>AHS Local Exams</p> | <p>17</p> <p>AHS Local Exams</p> <p>GPTP 5:00pm</p> | <p>18</p> <p> LAST</p> <p>Regents Exams</p> <p>Seward 6th Gr Moving Up</p> <p>Genesee 6th Gr Moving Up</p> <p>Flag Day</p> | <p>19</p> <p>NO SCHOOL</p> <p>Juneteenth Day</p> | <p>20</p> <p>Half Day Early Release Elementary 12PM</p> <p>Class of 2025 Graduation 6:00PM Holland Stadium</p> <p>First Day of Summer</p> | <p>21</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>22</p> <p></p> | <p>23</p> <p>Regents Exams</p> | <p>24</p> <p>Regents Exams</p> <p>AJHS 8th Gr. Recognition Night @ 6:00PM</p> <p>Seward K Graduation 9:30AM</p> <p>Elementary Released 12PM</p> | <p>25</p> <p>Regents Exams</p> <p>Casey Park K Graduation 10AM</p> <p>Elementary Released 12PM</p> | <p>26</p> <p> NEW</p> <p>Regents Exams</p> | <p>27</p> <p>Regents Rating Day</p> <p>All Report Cards</p> | <p>28</p> <p>hello SATURDAY</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>29</p> <p>Great Outdoors Month</p> | <p>30</p> <p></p> | <p>May 2025</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table> | S | M | T | W | T | F | S | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | <p></p> | <p></p> <p>June Artwork</p> <p>Left: Emma Murphy, Gr. 6</p> <p>Right: Christian Salemi, Gr. 6</p> | <p></p> | <p>July 2025</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table> | S | M | T | W | T | F | S | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | |
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Attendance Policy

Education Law in the State of New York requires all children between the ages of 6 and 16 to be in attendance whenever school is in session.

The Auburn Enlarged City School District's philosophy of attendance is based on the principle that students who are in school every day perform at a higher academic level. The goal of the Auburn Enlarged City School District's attendance policy is to enable parents/guardians, school staff, and community to work together to encourage daily attendance and punctuality to maximize student achievement, potential, and safety.

All students are expected to strive for 100% daily attendance.

The Objectives of the Attendance Policy are as follows:

1. To verify that individual students are complying with compulsory education laws concerning school attendance.
2. To track students' whereabouts during school hours for safety and school management reasons.
3. To identify and address attendance patterns.
4. To use attendance data to aid in developing interventions to help close the gap in student performance.
5. To accurately determine the district's average daily attendance for State Aid purposes.

Strategies to Meet Objectives

The School District will:

- a) Track and maintain the attendance, absence, tardiness and early departure of every student.
- b) Develop early intervention strategies to improve school attendance.
- c) Develop incentives for daily attendance at the building level.
- d) Inform and educate district staff and families about the Attendance Policy through the faculty orientation, student handbook, the district website, the newsletter, appropriate meeting venues, and plan periodic updates as needed.
- e) Review the district's attendance records and attendance policy on an annual basis, prior to the start of the new school year, and report recommendations to the School Board.
6. Carry out Disciplinary Interventions prior to attendance falling below an acceptable level.

College Testing Schedule for 2024-2025

| Test Date | Test | Registration Deadline |
|-------------|------|-----------------------|
| October 5 | SAT | September 20 |
| October 13 | PSAT | |
| October 26 | ACT | September 20 |
| November 2 | SAT | October 18 |
| December 14 | ACT | November 8 |
| February 8 | ACT | January 3 |
| April 5 | ACT | February 28 |
| May 3 | SAT | April 18 |
| June 7 | SAT | May 22 |
| June 14 | ACT | May 9 |

SAT — The class of 2006 was the first class to take the new SAT for college admissions. The SAT Reasoning Test (formerly SAT I: Reasoning Test) better known as the SAT is a test that measures critical reading, writing, and mathematical reasoning skills students have developed over time and skills they need to be successful academically. The SAT consists of nine sections, including a 25 minute essay, each timed separately.

ACT — American College Test/Achievement Test This is used in the college admission process and tests academic abilities in English, Math, Social Studies, and Science.

PSAT — Preliminary Scholastic Aptitude Test This test is administered to juniors during October. It measures math and verbal skills and is designed to help prepare students for further college admissions testing. Test to determine National Merit Scholars.

Information is available from the guidance offices.



Thomas Weed, AHS Class of 2024

Intervention Strategy Process

Schools within the district will create incentives to encourage high attendance, and develop a positive school building culture with strong adult role models, and value placed on respectful and nurturing interactions between adults and students. Each school will foster a climate that will encourage increased attendance.

- a) When there is an identified pattern of unexcused absences, tardiness, or early departures, the following actions will occur:
- b) A meeting of the principal, counselor, teacher, parent/guardian, and others as deemed necessary, will occur.
- c) The principal, or his/her designee, is responsible for administering appropriate sanctions for excessive absences, tardiness, or early dismissals.
- d) Any parent/guardian wishing to appeal denial of course credit should contact the building principal.

All board policies are available on the district's website: www.aecsd.education

Harassment

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment and intimidation. Sexual harassment is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place at locations off school premises. Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature.

Upon receipt of an informal/formal complaint, the District will conduct a thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly and thoroughly.

A copy of this policy and its accompanying regulation will be available upon request and may be posted at various locations in each school building.

Anonymous Alerts[®] report it[®]

report bullying or cyberbullying

help your friends

be assertive

report depression

SEE SOMETHING DO SOMETHING

Submit your reports anonymously

report threats against schools

report drug or alcohol use

report strange behavior

The school district is pleased to continue our partnership with Anonymous Alerts®, the anti-bullying and safety reporting app and system. This safety communications tool is a way for our students to quickly communicate anonymously with school officials and engage in anonymous 2-way communications to share more information about incidents. Types of concerns that may be reported include, but are not limited to, bullying, harassment, drug-related issues, fighting, weapons, threats, and more. The goal of this reporting system is to help maintain a safe school climate while giving students ample opportunity to securely communicate with school administrators without fear of retribution by their peers. The system will be monitored during school days between the hours of 8:00 a.m. and 3:00 p.m.

To send a report online:

www.anonymousalerts.com/auburncsd

- Download the Anonymous Alerts® app
- Start the app, enter Activation Code: **auburncsd**
- Send important reports to school officials
- Add a screenshot, photo or video about the incident

Meal Prices:

Breakfast and Lunch are at no cost at AHS, AJHS, and all the Elementary Schools

Additional meal prices:
 Breakfast \$1.00
 Lunch \$2.75

Meal Charging & Prohibition Against Shaming Policy

Parents please check the policy on the district's website at:
www.aecsd.education
 or call 315-255-8820 for more details.



"A Day of Blues" Cianna Bailey, AHS Class of 2024

School Food Service

The school meal program, operating on a self-sustaining basis, provides full hot and cold lunches and breakfasts in all schools. A monthly menu lists the daily offerings. All students in our elementary schools are able to receive **breakfast and lunch at no cost**. This program, called the Community Eligibility Provision (CEP), allows all elementary students to obtain complete meals, free of charge, regardless of household income. This program was established by the Food and Nutrition Service of the United States Department of Agriculture to make it easier for children in low income communities to receive meals at no charge. At the present time, this program is available to students in the elementary schools only.

There are no applications to complete. As long as the student takes a complete ('reimbursable') meal, it will be free. If the student wishes to purchase a second meal, or only parts of a meal, (i.e., milk), there will be a charge for that, so you may still wish to keep or establish a prepaid meal account for your child.

Eligibility for free and reduced price meals is determined following federal guidelines. Applications are available at your child's school throughout the school year, on the district's website or from the district business office.

Call 315-255-8820 for assistance.

Meal Application Procedures

Although a complete breakfast and lunch will be provided at no cost to every student in the school district, it is important to complete and submit the Free and Reduced Meal Application that will be sent home on or about the first day of school. Results of these applications assists the district in obtaining the accurate financial aid from State and Federal sources. Please submit the completed forms to the Business Office at 78 Thornton Ave. All information is considered confidential. If a family situation changes in anyway that would effect the application result, please contact the school to file a new application.

MySchoolBucks

Students will still have access to their funds in MySchoolBucks to purchase additional complete meals and a la carte items. The cost of an additional lunch is \$2.75 and \$1.00 for breakfast.

Reduced Price Eligibility Income

The following chart lists income levels according to household size and income levels received either yearly, monthly or weekly. If your total household income is the same or less than the amounts on the Income Chart below, your children can get free meals or reduced price meals.

Effective from July 1, 2024 to June 30, 2025

| Household Size | Income | | |
|----------------|-----------|----------------------|---------|
| | Annual | Monthly | Weekly |
| | | Not More Than | |
| 1 | \$ 27,861 | \$ 2,322 | \$ 536 |
| 2 | \$ 37,814 | \$ 3,152 | \$ 728 |
| 3 | \$ 47,767 | \$ 3,981 | \$ 919 |
| 4 | \$ 57,720 | \$ 4,810 | \$1,110 |
| 5 | \$ 67,673 | \$ 5,640 | \$1,302 |
| 6 | \$ 77,626 | \$ 6,469 | \$1,493 |
| 7 | \$ 87,579 | \$ 7,299 | \$1,685 |
| 8 | \$ 97,532 | \$ 8,128 | \$1,876 |

For each additional family member add:

+9,953 +830 +192

There are many other supporting services available to residents of the Auburn School District. If you have a question or wish further information on what is available, contact the District at 315-255-8836.

The Human Services Coalition publishes a community service directory, which is available at <http://www.human-services.org> or by calling 315-253-9743.

August 2025

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  |  August Artwork Left: Nehemiah Collins, Gr. 3 Right: Lavontay Johnson Gr. 3 |  | July 2025 <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table> | S | M | T | W | T | F | S | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | September 2025 <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table> | S | M | T | W | T | F | S | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | |  FIRST | 1  |
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| 3 | 4 | 5 | 6 | 7 | 8 |  FULL Sturgeon Moon | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  FIRST | 31 | | | | | For updated events please check the online calendar at our website: www.aecsd.education | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Student Services

In order to enhance the academic achievement and attendance of students, the district employs specialists to provide educationally related support services.

SCHOOL COUNSELING

This program has many objectives. One important outcome for each counselor is that each student develops a positive attitude toward peers and school. Each Junior High and High School student is assigned to a counselor who affects student behavior both directly and indirectly. The counselor is directly involved in the development of students through individual and group counseling, classroom guidance projects, and curricular work. The counselor may also indirectly bring about change in students by consulting with teachers, parents and administrators. The counselor helps the student adjust to the school and assists in planning the student's school program and future goals.

Parents are encouraged to contact their child's counselor to discuss their child's development in all areas.

PSYCHOLOGICAL SERVICES

Psychological services are available in each building. The psychologist provides an educationally related support service through diagnostic testing to assess the social, emotional, intellectual and perceptual-motor development of children experiencing learning problems. This evaluation is used to prepare a written prescription for individualized remedial and special programs. The psychologist provides consultations to teachers and parents on behavioral and instructional management problems. The psychologist always contacts the parents when directly involved with a child's educational program.

SOCIAL WORKER SERVICE

School Social Workers are assigned to the elementary level and to the secondary level. The social workers provide a direct and indirect service to children and their families. This relationship often is the basis for families having trust in the school, and enabling them to better cooperate with educational planning for their child. The social workers do follow-up work on all serious attendance problems and coordinate the effort with the building staff.

The social workers provide a portion of the counseling as a related and support service to disabled and non-disabled pupils. They are also an important liaison between the school, the family, and community agencies. The social workers are the primary contact in any suspected child abuse case.

Auburn School District Income Tax Code

All taxpayers who are included in the Auburn Enlarged City School District should use the code number **025** in the space requesting this information on the NYS Personal Income Tax Form. Income reported on the tax form serves as a measure of the wealth of the school district. School aid will be affected if the school district or code number is incorrect or is missing.

New York State Sex Offender Registry

You can go online to find out if any sexual offenders live near you. The Cayuga County Sheriff's Office has information about sex offenders living in the county available at: https://www.criminaljustice.ny.gov/SomsSUBDirectory/search_index.jsp



Smoke Free



The Auburn Enlarged City School District, in compliance with New York State Law, prohibits smoking in any school buildings or on school district property.

Students with Disabilities

The Auburn Enlarged City School District needs your help in locating and identifying students that reside in the district and who may have a disability that interferes with their ability to make expected progress in school. If you suspect your child(ren), ages 3-21, has a disability that may impact his/her progress in school, and he/she does **NOT** currently receive special education services, please contact the office below:

Auburn Enlarged City School District
Attn: Babette Valentine,
Executive Director of Special Education
78 Thornton Ave., Auburn, NY 13021
(315) 255-8854

The Special Education Office will contact you by letter or phone to assist you with the next steps in the process of determining if your child(ren) is eligible for classification with an educational disability and the necessary services to support him/her to make expected progress in school.

SCHOOL HEALTH SERVICES & SCHOOL HEALTH PHYSICALS

Health services are provided for all pupils consistent with state and federal law.

New York State Law Education Section 903 requires physical examinations for students in grades preK, K, 1, 3, 5, 7, 9, and 11 and non-grade level programs, sports participation, for all new entrants, and students requiring a triennial review, and at any grade level by school administration in their discretion to promote the educational interests of the student. **It is highly recommended that your child see his or her own physician for this physical examination. Your family physician is the person best qualified to provide a thorough physical examination and history of your child for the school health record.** The physical examination in conjunction with hearing and vision screening, are helpful in determining some health problems which may interfere with the learning process. A form, to be completed by the physician, may be obtained from the school health office. If this is not done, a physical appraisal will be performed by the school physician with the assistance of the school nurse. Any condition determined by the doctor to require further medical attention will be reported to the parent/guardian for follow-up by the family doctor.

Students with disabilities who receive special education services may also require a medical examination by their private physician. Notification will be made by the school health office.

If a child has a sport physical during the year in which a specified grade level physical is required, the sports physical will be sufficient for both requirements.

A school nurse is responsible for the health program in each school. Health records are maintained on each student, which include a medical history and information on height, weight, BMI, vision, hearing, blood pressure, color perception and scoliosis screening performed throughout the child's elementary, middle and high school experience. Parents are notified if a child fails to pass any screening test and recommendations are made for further medical evaluations. Special health problems are followed as needed.

If you have any questions regarding the health program for your child, please contact the nurse in your child's school. It is important to keep the school nurse informed of any changes in your child's health status, to assist her in providing the safest and best health care and services available to your child.

SPORTS PHYSICALS

Every student that intends to participate in any School District sport is required to have a yearly sports physical examination prior to the start of that sport's tryouts. It is highly recommended that your child see his or her own physician for the necessary sports physical. Your family physician knows your child on a more personal basis and he or she is the person best qualified to provide a thorough sport physical examination and medical history of your child. Your family physician must complete the Physical Report portion of the Pre-participation Health History & Medical Consent form (75 D), qualifying your child for the appropriate sports. Although this is at your own expense, most health insurance companies will cover the cost of one well-child physical per year. If you do not obtain your child's physical from your own physician, the District has scheduled school sponsored sports physicals, at no cost. These dates can be found in the school calendar or by contacting the Health or Athletic office.

Your student needs only one sports physical examination per year, but the parent/guardian must complete registration online at Family ID prior to the start of each subsequent new sport season.

To register on Family ID, go to the district Website (<http://www.aecsd.education>) to the Athletic page and click on Family ID Registration.

If you need help with the Family ID application process, please call 888-800-5583.

The Auburn School District Chief Medical Physician must review and approve all sports physical exams and Pre-participation health exam records for students to participate in the sports program. If you have any questions contact your School Nurse.

Senior Citizen Passes

Senior citizens over 62 years of age are eligible for a "Golden Age Pass" from the Auburn School District. The pass allows persons into all athletic, drama and music events in the district free of charge. Senior citizens may pick up passes at the Harriet Tubman Administrative Offices at 78 Thornton Avenue.

SCHOOL MEDICATION POLICY

If you wish to have your child receive medication during school hours, the following policy, according to State Education Law, must be followed:

1. **No medication will be given in school without a doctor's written order.** This order must include the student's name, name of medication, dosage, time and dates to be given. The label on the medicine bottle is not sufficient.
2. **A written request from the parent for the school health office to administer the medication must be provided.**
3. Medicine arriving in school in unlabeled containers, baggies, etc. will not be given. The medication must be in its original container.
4. The medication should be delivered to the school by the parent/guardian.
5. Do **not** send aspirin or other single dose medication to school with your child. These medications will not be administered without fulfillment of the requirements stated above.
6. The medication will be kept in the school health office throughout the time it is to be administered.
7. Parents will be contacted to make arrangements to pick up discontinued or unused medication.
8. **Medications must be picked up at the end of the year or they will be discarded.**
9. New physician orders for medication administration are required for each school year.
10. Students wishing to independently carry and use respiratory rescue medications, Epi pens, insulin, glucagon or other related Diabetics management supplies require a primary providers attestation and medication order.

Under **no** circumstances, is a child to leave any medication in his/her locker, or classroom, or carry it with him/her without a doctor's order and notification to health staff.

School health office personnel **cannot** administer any internal medication without a physician's order and written permission from the parent. This includes: aspirin, aspergum, cough syrup, decongestants, stomach remedies and cough drops. If your physician recommends that your child receive an over-the-counter medication, he/she will be glad to provide an order for your child to bring to the school nurse along with the medication. **Parents are encouraged to assist their children to become self directed when receiving medications.**

If you have any questions, please contact the nurse in your child's building. Thank you for your cooperation.

Auburn Music Boosters



The Music Boosters are an incorporated group of parents and community advocates organized to support the students and faculty who are involved in either the chorus or band. Both groups have its own committee and activities.

These booster groups assist the individual directors and students by organizing fund-raisers, including a large collaborative effort, our annual community fruit sale. We also chaperone various trips, help move and maintain equipment and uniforms, and support the music program in many other ways. This association also offers great ways to socialize and get to know other parents and teachers.

We look forward to seeing old friends and new parents during this school year.

Allison Fennessey, President




Auburn Maroon Sports Boosters

The Sports Boosters are a non-profit membership organization promoting athletic excellence throughout the School District. A 20 member Board of Directors elected by the membership for a three-year term governs the Boosters. Meetings are generally held on a monthly basis.

Over the past several years the Boosters have raised several thousands of dollars through community wide fund raising activities, assisting the District Sports Programs. Activities have included the purchase of equipment, trophies, and supporting athletic programs.

We encourage you to join boosters in assisting our activities. Membership is open to all adult residents of the District.

AECS D Calendar by 
Deborah J. Leone





Auburn Enlarged City School District
Harriet Tubman Administration Building
78 Thornton Avenue
Auburn, New York 13021-4698

NON-PROFIT ORG.
U.S. POSTAGE
PAID
Auburn, NY 13021
Permit No. 42

Phone Directory

INFORMATION/ASSISTANCE 315-255-8800

SUPERINTENDENT OF SCHOOLS

Dr. Misty Slavic..... 315-255-8835

SCHOOL AND PRINCIPALS

AUBURN HIGH SCHOOL

Brian Morgan, Principal 255-8305

Asst. Principal (A-Ha) Joseph Judge 255-8306

Asst. Principal (He-Me) Brandi Wicks 255-8303

Asst. Principal (M-Z) John Testa..... 255-8308

SCHOOL COUNSELORS

Steven Crosby (A-C)..... 255-8314

Melisa Vormwald (D-Ha) 255-8317

Gregory Walker (He-Me) 255-8318

Jane Stryker (Mi-Sc) 255-8311

Erin Shurant (Se-Z) 255-8321

AUBURN JUNIOR HIGH

Principal, David Oliver 255-8484

Asst. Principal, Jared Tabone..... 255-8636

SCHOOL COUNSELORS

Gerald Salvage (A-Le)..... 255-8490

Meg Walsh (Li-Z) 255-8532

ELEMENTARY SCHOOLS (Grades K-6)

Principal Casey Park, Jonathan Roberts.255-8764

Principal Genesee, MaryClaire Pineau ... 255-8644

Principal Herman Ave., Kelly Garback 255-8684

Principal Owasco, Ronald Gorney..... 255-8724

Principal Seward, KatieTucker..... 255-8604

FOOD SERVICES

Deborah David.....255-8335

HEALTH OFFICES

Auburn High 255-8319/255-8320

Auburn Junior High 255-8486

Casey Park Elementary 255-8766

Genesee Elementary 255-8646

Herman Avenue Elementary 255-8686

Owasco Elementary 255-8726

Seward Elementary 255-8606

PAYROLL

Nicole Blay 315-255-8496

PSYCHOLOGISTS

Lauren Dottolo (AHS, A-L)255-8327

Molly Gage (AJHS, Spec Ed)..... 255-8352

Emma Love (Genesee) 255-8647

Margaret Smith (AHS).....255-8488

Jennifer Danker-Stiles (Owasco).....255-8722

Jennifer Church (Casey) 255-8767

Mary Solomon (Seward) 255-8603

Christina Vuono (Herman Ave.)..... 253-8682

Kristen Weiss (AHS, M-Z) 255-8312

SOCIAL WORKERS

Casey Carey-Dixon (Casey Park) 255-8752

Ashley Evans (Genesee)..... 255-8889

Michelle Hopp (AJHS).....255-8740

Jennifer Poole (Herman)..... 255-8660

Michaela Breeze (Owasco).....255-8838

Jennifer Anthony (Seward).....255-8610

George Whipple (AHS)..... 255-8654

Central Registration

Jenna Rattray.....255-8825

HARRIET TUBMAN ADMINISTRATION BUILDING

Assistant Superintendent for Curriculum & Instruction
Amy Mahunik 255-8805

Assistant Superintendent for Personnel
TBD 255-8809

Assistant Superintendent for Student Services
Sarah Passarello 255-8801

Director of Athletics, Health and Physical Education
Christian Maher 255-8812

Executive Director of Diversity, Equity & Inclusion
Dr. Renee Burgess..... 255-8770

Director of Early Learning
Michele Kolceski 255-8613

Executive Director of Special Education
Babette Valentine 255-8854

Executive Director of Instructional Technology
Shannon Dunbar.....255-8804

District Clerk
Michelle Major 255-8850

Nursing Supervisor
Caren Radell..... 255-8829

P-TECH Coordinator
Maribeth Delany 255-8348

School Business Executive
Tessa Crawford 255-8808

Director of Facilities
Eric Francisco..... 255-8853

TRANSPORTATION.....252-3401

Transcripts/Secretary AHS

Sara Malenick.....255-8316