

# AUBURN BOARD OF EDUCATION MEETING

Tuesday, March 24, 2020  
Executive Session - 6:30 p.m.



Regular Board Meeting Starts at 7:00 p.m.

**Due to COVID-19 and Physical Capacity Limitations  
The Board Meeting Will Not Be Held in Auburn High School Library  
The Board of Education Will Be Meeting via ZOOM.  
The Public, Also Being Physically Excluded,  
Will Be Able to Live Stream the Meeting, If Capabilities Exist, at  
<https://zoom.us/j/404064339>**

## AGENDA

PLEASE NOTE: THE BOARD HAS SET A LIMIT OF THREE HOURS FOR ITS MEETINGS AND THIS PARAMETER CAN BE WAIVED BY MAJORITY VOTE. IN AN ATTEMPT TO SET A PACE WHERE ALL ITEMS CAN BE FAIRLY CONSIDERED, GUIDELINES APPEAR IN BRACKETS FOR PORTIONS OF THE AGENDA. THESE PERIODS OF TIME ARE FLEXIBLE, BUT WILL SERVE AS REMINDERS TO EXPEDITE THE GATHERING OF INPUT FOR MAKING DECISIONS.

### Mission Statement

*The mission of the Auburn Enlarged City School District  
is to develop citizens that are capable of meeting the challenges  
of their future by providing equitable, fiscally sound  
educational opportunities necessary to develop confident life-long learners.  
Adopted 6-23-2015*

### 1.0 CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE WILL BE LED BY THE AUBURN BOARD OF EDUCATION



### 2.0 APPROVAL OF THE AGENDA

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

### 3.0 MINUTES OF PREVIOUS MEETING

### EXHIBIT #1

RESOLVED: THAT THE READING OF THE MINUTES OF THE BOARD OF EDUCATION MEETING HELD ON MARCH 10, 2020 BE WAIVED AND BE ADOPTED IN THEIR ENTIRETY.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

**4.0 VERBAL COMMUNICATIONS - RESIDENTS WISHING TO BE HEARD [15 MINUTES]**

ANY RESIDENT OF THE AUBURN ENLARGED CITY SCHOOL DISTRICT IS WELCOME TO ADDRESS THE BOARD OF EDUCATION ON ITEMS PERTAINING TO THE EDUCATION AND/OR THE OPERATION OF THE SCHOOL DISTRICT. THERE WILL BE TIME PROVIDED ON THE AGENDA AT THIS POINT. ANY RESIDENT WISHING TO ADDRESS THE BOARD OF EDUCATION IS REQUESTED TO COME FORWARD TO THE LECTERN ON BEING RECOGNIZED AND TO GIVE HIS/HER NAME AND ADDRESS.

QUESTIONS RELATING TO THE EMPLOYEES OF THE DISTRICT WILL NOT BE PERMITTED; SUCH QUESTIONS SHOULD BE REFERRED TO THE SUPERINTENDENT AT ANOTHER TIME. RESIDENTS HAVE BEEN ASKED TO SIGN IN AT THE LECTERN AND LIMIT THEIR PRESENTATION TO THREE (3) MINUTES OR LESS. WE HAVE SET ASIDE 15 MINUTES FOR THIS PORTION OF THE BOARD MEETING. (BOARD POLICY 3220)

**5.0 SUPERINTENDENT'S REPORTS**

**6.0 COMMITTEE REPORTS / WORKSHOPS / MEETINGS**

6.1 REPORT ON FACILITIES COMMITTEE MEETING HELD ON **EXHIBIT #2**  
MARCH 11, 2020 - MR. GIANGRECO, MR. SHEPPARD, MR. GASPER

6.1.1 MINUTES OF FACILITIES COMMITTEE MEETING

RESOLVED: THAT THE BOARD OF EDUCATION ON THE RECOMMENDATION OF THE DISTRICT'S FACILITIES COMMITTEE, HEREBY ACCEPTS THE MINUTES FROM THE FACILITIES COMMITTEE MEETING HELD ON MARCH 11, 2020 IN EXHIBIT #2.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

**7.0 OLD BUSINESS**

**DATES TO REMEMBER - THESE DATES AND LOCATIONS ARE PENDING UNTIL NOTIFICATION THAT THE COUNTY MANDATED COVID-19 CLOSURE IS LIFTED. UPDATES WILL BE POSTED ON THE AUBURN ENLARGED CITY SCHOOL DISTRICT WEBSITE (www.aecsd.education)**

**APRIL**

- APRIL 14, 2020, POLICY COMMITTEE MEETING, AUBURN HIGH SCHOOL LIBRARY, 250 LAKE AVENUE, AUBURN, NEW YORK, 6:30 P.M.
- APRIL 14, 2020, BOARD OF EDUCATION MEETING, AUBURN HIGH SCHOOL LIBRARY, 250 LAKE AVENUE, AUBURN, NEW YORK, 7:00 P.M.

- APRIL 21, 2020, APPLICATIONS FOR ABSENTEE BALLOTS AVAILABLE, HARRIET TUBMAN ADMINISTRATION BUILDING, 7:30 A.M. - 3:30 P.M.
- APRIL 22, 2020, BOARD OF EDUCATION MEETING, AUBURN HIGH SCHOOL LIBRARY, 250 LAKE AVENUE, AUBURN, NEW YORK, 7:00 P.M.
- APRIL 29, 2020, NOMINATING PETITIONS FOR SCHOOL BOARD CANDIDATES TO BE FILED BY 5:00 P.M., HARRIET TUBMAN ADMINISTRATION BUILDING, 78 THORNTON AVENUE, AUBURN, NEW YORK
- APRIL 30, 2020, SCHOOL BOARD CANDIDATES NAMES TO BE DRAWN FOR POSITION ON BALLOT, 2:00 P.M.

**8.0 FINANCIAL MATTERS**

20 MINUTES)

8.1 YEAR TO DATE BUDGET STATUS REPORT - PERIOD ENDING FEBRUARY 29, 2020 **EXHIBIT #3**

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, HEREBY ACCEPTS THE YEAR TO DATE BUDGET STATUS REPORT FOR THE PERIOD ENDING FEBRUARY 29, 2020 IN EXHIBIT #3.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
AYES \_\_\_\_ NAYS \_\_\_\_ ABS \_\_\_\_ PASS \_\_\_\_ FAIL \_\_\_\_

8.2 TREASURER'S REPORT - PERIOD ENDING FEBRUARY 29, 2020 **EXHIBIT #4**

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, HEREBY ACCEPTS THE TREASURER'S REPORT FOR THE PERIOD ENDING FEBRUARY 29, 2020 IN EXHIBIT #4.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
AYES \_\_\_\_ NAYS \_\_\_\_ ABS \_\_\_\_ PASS \_\_\_\_ FAIL \_\_\_\_

8.3 INTERNAL CLAIMS AUDITOR REPORT - PERIOD ENDING FEBRUARY 29, 2020 **EXHIBIT #5**

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, HEREBY ACCEPTS THE INTERNAL CLAIMS AUDITOR REPORT FOR THE PERIOD ENDING FEBRUARY 29, 2020 IN EXHIBIT #5.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
AYES \_\_\_\_ NAYS \_\_\_\_ ABS \_\_\_\_ PASS \_\_\_\_ FAIL \_\_\_\_

8.4 INTERNAL CLAIMS AUDITOR FOR MANUAL WARRANT REPORT - PERIOD ENDING FEBRUARY 29, 2020 **EXHIBIT #6**

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, HEREBY ACCEPTS THE INTERNAL CLAIMS AUDITOR FOR MANUAL WARRANT REPORT FOR THE PERIOD ENDING FEBRUARY 29, 2020 IN EXHIBIT #6.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
AYES \_\_\_\_ NAYS \_\_\_\_ ABS \_\_\_\_ PASS \_\_\_\_ FAIL \_\_\_\_

8.5 SALARY ADJUSTMENTS - CERTIFIED - INSTRUCTIONAL **EXHIBIT #7**

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, APPROVES THAT THE INSTRUCTIONAL STAFF BE GRANTED A SALARY ADJUSTMENT IN THE AMOUNT SPECIFIED IN EXHIBIT #7.

BE IT FURTHER RESOLVED THAT THIS SALARY ADJUSTMENT BE INCORPORATED INTO THEIR FUTURE SALARIES.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
AYES \_\_\_\_ NAYS \_\_\_\_ ABS \_\_\_\_ PASS \_\_\_\_ FAIL \_\_\_\_

8.6 **COVID-19 HAS RESULTED IN THE FEDERAL, STATE AND COUNTY GOVERNMENTS DECLARING A STATE OF EMERGENCY AND THE BOARD OF EDUCATION HEREBY DECLARES THE COVID-19 VIRUS AN EMERGENCY FOR THE SCHOOL DISTRICT**

**WHEREAS**, COVID-19 has resulted in the Federal, State and County governments declaring a state of emergency; and

**WHEREAS** the Governor has ordered, pursuant to Executive Order No. 202.4, the closure of schools statewide for a period of two weeks ending April 1, 2020; and

**WHEREAS**, the County Executive has previously ordered the closure of all Cayuga County schools at 8 a.m. on March 16, 2020.

**NOW, THEREFORE**, the Board of Education resolves as follows:

1. The Board of Education hereby declares the COVID-19 virus is an emergency for the School District.

2. The school district is closed for students at 8 a.m. on March 16, 2020 ending April 1, 2020 pursuant to the Governor's Order and the earlier County Executive Order.

3. During the period of school closure for students, all District stakeholders shall establish plans to ensure the continuity of learning and operations to the extent feasible and appropriate in accordance with consultation with the State Education Department, Department of Health and the Office of Children and Family Services consistent with Executive Order 202.4.

4. The Board of Education may be required to amend the school calendar to address these extraordinary circumstances and make up instructional days.

5. The Board of Education meetings from March 16, 2020 forward until further notice shall be closed to the public under Governor Executive Order 202.1. The school district shall make the meeting accessible to public participation through video streaming or by conference call at the time of the meeting and the school district will record the Board of Education meeting and post the video, audio or transcript on the district website.

6. The Superintendent of Schools is authorized to follow the Federal, State and County orders and to take such action as necessary and proper to operate the school district during this time of emergency.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
AYES \_\_\_\_ NAYS \_\_\_\_ ABS \_\_\_\_ PASS \_\_\_\_ FAIL \_\_\_\_

8.7 APPROVE CONTINUATION OF SALARY, WAGES AND BENEFITS FOR ANY REGULAR, NON-SUBSTITUTE EMPLOYEE NOT COVERED BY A BARGAINING UNIT, WHO IS AVAILABLE TO WORK

WHEREAS THE AUBURN BOARD OF EDUCATION HEREBY AUTHORIZES THE CONTINUATION OF SALARY, WAGES AND BENEFITS FOR ANY REGULAR, NON-SUBSTITUTE EMPLOYEE NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT EMPLOYMENT AGREEMENT WHO IS AVAILABLE TO WORK, BUT IS DIRECTED BY THE SUPERINTENDENT OF SCHOOLS TO NOT WORK DURING THE COUNTY MANDATED COVID-19 CLOSURE, COMMENCING ON MARCH 14, 2020 AND TERMINATING AT THE END OF THE COUNTY MANDATED COVID-19 CLOSURE.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
AYES \_\_\_\_ NAYS \_\_\_\_ ABS \_\_\_\_ PASS \_\_\_\_ FAIL \_\_\_\_

**AT THIS POINT THE BOARD WILL CONSIDER WHETHER TO  
PROCEED WITH CONSENT AGENDA FOR ITEMS 9.0 THROUGH 12.4**

**9.0 INSTRUCTIONAL PERSONNEL RESOLUTIONS 9.1 - 9.5**

RESOLVED: THAT THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF AUBURN, NEW YORK 13021, ON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, HEREBY APPROVES THE FOLLOWING INSTRUCTIONAL PERSONNEL APPOINTMENTS 9.1 - 9.5 AS PER CIVIL SERVICE LAW:

AND FURTHER BE IT RESOLVED THAT EACH EMPLOYEE IS HEREBY APPOINTED TO THE INDICATED TENURE AREA OR POSITION UPON THE RECEIPT OF FINAL CLEARANCE FOR EMPLOYMENT GRANTED BY THE STATE EDUCATION DEPARTMENT AND THE APPOINTMENT SHALL THEREUPON BE CHANGED TO A REGULAR APPOINTMENT, REFLECTING THE EFFECTIVE DATE OF SAID BOARD MEETING.

NAME	TYPE OF ACTION	TENURE AREA OR TITLE	CERTIFICATION STATUS	BUILDING ASSIGNMENT	EFFECTIVE DATE	COMPENSATION
<b><u>UNPAID LEAVE OF ABSENCES</u></b>						
9.1 Heidi Hayward	Unpaid Leave of Absence	Foreign Language		Auburn High School	4/23/2020 - 5/04/2020	
9.2 EXTEND Amy Cox	Unpaid Leave of Absence	Physical Education/ Health		Auburn High School	1/10/2020 - 4/30/2020	
<b><u>APPOINTMENTS</u></b>						
9.3 EXTEND Allison Teachout	Long-Term Substitute (for Amy Cox)	Physical Education/ Health		Auburn High School	8/28/2019 - 4/30/2020	
9.4 EXTEND Lucille Mackey	Long-Term Substitute (for Heidi Hayward)	Foreign Language		Auburn High School	3/02/2020 - 5/04/2020	$\frac{1B + 48}{\$57,144}$ (pro-rated)
<b><u>9.5 INSTRUCTIONAL SUBSTITUTE APPOINTMENTS</u></b>						
Teresa R. Houghton		Steven Prosser				

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
 AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

**10.0 NON-INSTRUCTIONAL PERSONNEL RESOLUTIONS 10.1 - 10.2**

RESOLVED: THAT THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF AUBURN, NEW YORK 13021, ON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, HEREBY APPROVES THE FOLLOWING NON-INSTRUCTIONAL PERSONNEL APPOINTMENTS 10.1 - 10.2 AS PER CIVIL SERVICE LAW:

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AND FURTHER BE IT RESOLVED THAT EACH EMPLOYEE IS HEREBY APPOINTED TO THE INDICATED TENURE AREA OR POSITION UPON THE RECEIPT OF FINAL CLEARANCE FOR EMPLOYMENT GRANTED BY THE STATE EDUCATION DEPARTMENT AND THE APPOINTMENT SHALL THEREUPON BE CHANGED TO A REGULAR APPOINTMENT, REFLECTING THE EFFECTIVE DATE OF SAID BOARD MEETING.

NAME	TYPE OF ACTION	TITLE	BUILDING ASSIGNMENT	EFFECTIVE DATE	COMPENSATION
<b>10.1 NON-INSTRUCTIONAL SUBSTITUTE APPOINTMENTS</b>					
Robert S. Jones		Tracy D. McLeod			
<b>10.2 VOLUNTEERS</b>					
<b>HERMAN</b>					
Joe Peterson		Xenia Saez			
<b>SEWARD</b>					
Susan Schafer					

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
 AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

**11.0 APPROVAL OF CHILDREN'S SERVICES/CURRICULUM EXHIBIT #8**

11.1 CONSIDERATION OF CLASSIFICATION AND SCHOOL PLACEMENT OF STUDENTS WITH DISABILITIES CERTIFIED BY THE COMMITTEES ON SPECIAL EDUCATION AND/OR PRE-SCHOOL SPECIAL EDUCATION HELD ON JANUARY 15, FEBRUARY 3,10,11,24,27, MARCH 3,4,5,6,9,10,11,12, 2020

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, APPROVES THE FOLLOWING RESOLUTION:

WHEREAS THE DISTRICT COMMITTEE ON SPECIAL EDUCATION CERTIFIES THE ELIGIBILITY OF STUDENTS WITHIN THE DISTRICT AS DISABLED, IT IS REQUIRED BY STATE STATUTE, CHAPTER 853, ARTICLE 69, and SECTION

4402.1B (3) (A-g) AND REGULATION OF THE COMMISSIONER OF EDUCATION, SECTION 200.5 (A) (4) THAT THE COMMITTEE MAKE RECOMMENDATIONS TO THE BOARD OF EDUCATION ON CLASSIFICATION AND PLACEMENT; AND WHEREAS THE BOARD OF EDUCATION,

PURSUANT TO REGULATIONS OF THE COMMISSIONER, SECTION 200.5 (B) (3), SHALL NOTIFY THE PARENT(S)/GUARDIAN(S)

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OF ITS DECISION WITHIN THIRTY(30)DAYS, ARRANGEMENTS  
WILL BE MADE FOR THE SPECIAL EDUCATION RECOMMENDATION  
AS INDICATED IN EXHIBIT #8.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

**12.0 OTHER**

12.1 ADOPT INSTRUCTIONAL SCHOOL CALENDAR FOR 2020-2021 SCHOOL YEAR  
**EXHIBIT #9**

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE  
RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS,  
HEREBY APPROVES THE INSTRUCTIONAL SCHOOL  
CALENDAR FOR THE 2020-2021 SCHOOL YEAR IN  
EXHIBIT #9.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_ .

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

12.2 ADOPT TWELVE MONTH EMPLOYEE CALENDAR FOR 2020-2021 SCHOOL  
YEAR **EXHIBIT #10**

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE  
RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS,  
HEREBY APPROVES THE TWELVE MONTH CALENDAR FOR THE  
2020-2021 SCHOOL YEAR IN EXHIBIT #10.

MOVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

12.3 **2020 ANNUAL BUDGET VOTE AND ELECTION OF BOARD MEMBERS**

RESOLVED: THAT THE BOARD OF EDUCATION, ON THE RECOMMENDATION OF  
THE SUPERINTENDENT OF SCHOOLS HEREBY APPROVES THE  
FOLLOWING RESOLUTION:

**BE IT RESOLVED** by the Board of Education of the City School  
District of the City of Auburn, Cayuga County, New York, as  
follows:

Section 1: The annual election of members of the Board of  
Education shall be held in the City School District of the City  
of Auburn, Cayuga County, New York, on May 19, 2020, for the



purpose of voting on candidates to fill three (3) full terms of three (3) years each, commencing on July 1, 2020 and expiring on June 30, 2023. The candidate receiving the largest number of votes, the candidate receiving the second highest number of votes, and the candidate receiving the third highest number of votes shall be entitled to a full three (3) year term on the Board of Education commencing on July 1, 2020 and expiring on June 30, 2023.

Section 2: The annual meeting for the purpose of voting upon a school district budget for the City School District of the City of Auburn, Cayuga County, New York, shall be held on Tuesday, May 19, 2020, at the same time and at the same places within the said School District as the annual election of members of the Board of Education of said School District.

Section 3: The polls for such annual election and budget vote shall be open from 7:00 a.m. until 9:00 p.m., prevailing time, at the voting places designated by the Board of Education for each of the school election districts of the School District, which have been established by the Board of Education.

Section 4: The Board of Education of the City School District of the City of Auburn, Cayuga County, New York, shall hold a public hearing on May 12, 2020 at 7:00 p.m., prevailing time, in the Library Media Center, Auburn High School, 250 Lake Avenue, Auburn, New York 13021, at which time the Board of Education will present the budget to the voter.

Copies of the budget will be made available upon request to residents within the School District (not just District taxpayers) during the fourteen (14) days preceding the date of the annual meeting and election at each schoolhouse in the School District in which school is maintained, between the hours 8:00 a.m. and 4:00 p.m., prevailing time, on each day other than Saturday, Sunday or holidays.

Section 5. The Board of Registration of the School District, will meet at the Offices of the Board of Education, Harriet Tubman Administration Building, 78 Thornton Avenue, Auburn, New York 13021, on April 30, 2020, between the hours of 8:00 a.m. and 5:00 p.m., prevailing time, and on May 1, 2020, between the hours of 8:00 p.m. and 5:00 p.m., prevailing time, to prepare the school election district registers for the annual election and budget vote to be held in the School District on May 19, 2020.

Section 6. The annual meeting, annual election, budget hearing, and registration of voters, shall be called by giving the following notices:

**NOTICE OF ANNUAL MEETING, PUBLIC HEARING,  
BUDGET VOTE AND ELECTION  
CITY SCHOOL DISTRICT OF THE CITY OF AUBURN,  
CAYUGA COUNTY, NEW YORK**

**NOTICE IS HEREBY GIVEN**, that a public hearing of the qualified voters of the City School District of the City of Auburn, Cayuga County, New York, will be held in the Library Media Center, Auburn High School, 250 Lake Avenue, Auburn, New York 13021, on May 12, 2020, at 7:00 p.m., prevailing time, for the transaction of business as authorized by Education Law, including the following items:

- 1) To receive such reports of the officials of the School District as shall be submitted.
- 2) To discuss all the items hereinafter set forth to be voted upon by voting machines at the vote and election to be held on Tuesday, May 19, 2020.
- 3) To transact such other business as may properly come before the meeting pursuant to Education Law of the State of New York and acts amendatory thereto.

**AND FURTHER NOTICE IS HEREBY GIVEN**, that the annual meeting, vote and election for the City School District of the City of Auburn, Cayuga County, New York will be held on May 19, 2020, from 7:00 a.m. until 9:00 p.m., prevailing time, in the polling places as hereinafter set forth, at which time the polls will be opened to vote by voting machine upon the following items:

1. To adopt the annual budget of the School District for the fiscal year 2020-2021 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the School District.
2. To elect three (3) members of the Board of Education each having a three (3) year term commencing July 1, 2020 and expiring on June 30, 2023.
3. To vote on any other propositions presented for voter approval.

An accurate description of the boundaries of the school election districts into which the City School District of the City of Auburn, Cayuga County, New York, is divided is on file and may be inspected in the Harriet Tubman Administration Building of the Board of Education of the School District, 78 Thornton Avenue, Auburn, New York 13021. The schoolhouses and polling places in the School District where such election and budget vote will be held are as follows:

- SCHOOL ELECTION DISTRICT #1 - Casey Park Elementary School  
101 Pulaski Street  
Auburn, New York 13021
- SCHOOL ELECTION DISTRICT #2 - Auburn Junior High School  
191 Franklin Street  
Auburn, New York 13021
- SCHOOL ELECTION DISTRICT #3 - Owasco Elementary School  
66 Letchworth Street  
Auburn, New York 13021
- SCHOOL ELECTION DISTRICT #4 - Seward Elementary School  
52 Metcalf Drive  
Auburn, New York 13021

**AND FURTHER NOTICE IS HEREBY GIVEN**, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the fiscal year 2020-2021, exclusive of public monies, may be obtained by any resident of the School District between the hours of 8:00 a.m. and 4:00 p.m., prevailing time, beginning May 5, 2020, except Saturday, Sunday or holidays, at the Harriet Tubman Administration Building of the Board of Education, 78 Thornton Avenue, Auburn, New York 13021, and at each of the following schoolhouses:

1. Casey Park Elementary School, 101 Pulaski Street, Auburn, NY 13021;
2. Owasco Elementary School, 66 Letchworth Avenue, Auburn, NY 13021;
3. Seward Elementary School, 52 Metcalf Drive, Auburn, NY 13021;
4. Genesee Elementary School, 244 Genesee Street, Auburn, NY 13021;
5. Herman Avenue Elementary School, 2 N. Herman Avenue, Auburn, NY 13021;
6. Auburn High School, 250 Lake Avenue, Auburn, NY 13021;
7. Auburn Junior High School, 191 Franklin Street, Auburn, NY 13021;

**AND FURTHER NOTICE IS HEREBY GIVEN**, that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of the Board of Education at her

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office in the Offices of the Board of Education, at the Harriet Tubman Administration Building, 78 Thornton Avenue, Auburn, New York 13021, not later than April 29, 2020, between the hours of 8:00 a.m. and 5:00 p.m., prevailing time. Vacancies on the Board of Education are not considered separate, specific offices; candidates run at large. Nominating petitions shall not describe any specific vacancy upon the Board of Education for which the candidate is nominated, and must be directed to the Clerk of the Board of Education of the School District. Such petitions must be signed by at least one hundred (100) persons qualified to vote at school elections in the School District, and such petitions must contain the name and residence of the candidate for vacancies on the Board of Education to be filled at the annual election.

The Clerk of the Board of Education shall refuse to accept petitions signed by an insufficient number of qualified voters of the School District or petitions which are not timely filed. All petitions after filing, shall be submitted immediately to the Clerk of the Board of Education of the School District for examination to determine whether the petitions are signed by at least one hundred (100) persons qualified to vote at school elections in the School District as required by Section 2608(1) of the Education Law of the State of New York.

Each candidate for member of the Board of Education of the School District must file an expenditure statement in accordance with Sections 1528 and 1529 of the Education Law of the State of New York. Information details of this law may be obtained from the Clerk of the Board of Education, 78 Thornton Avenue, Auburn, New York 13021.

**AND FURTHER NOTICE IS HEREBY GIVEN**, that applications for absentee ballots may be applied for at the Office of the Clerk of the School District who is also the Clerk of the Board of Education of the School District, 78 Thornton Avenue, Auburn, New York 13021, during school business hours, beginning April 21, 2020. Completed applications must be received by the Clerk of the School District at least seven (7) days before the election and budget vote, if the ballot is to be mailed to the voter, or the day before the election and budget vote if the ballot is to be delivered personally to the voter.

Absentee ballots must be received by the Clerk of the School District not later than 5:00 p.m., prevailing time, on May 19, 2020, the day set for the budget vote and election.

A list of persons to whom absentee ballots are issued will be available for inspection to qualified voters of the School District in the Office of the Clerk of the School District, 78 Thornton

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Avenue, Auburn, New York 13021, on and after April 22, 2020 between the hours of 8:00 a.m. and 4:00 p.m., prevailing time, on weekdays prior to the day set for the budget vote and election and on May 19, 2020 the day set for the election and budget vote, and said list will be posted at the polling places at the election and budget vote. Any qualified voter then present in the polling place, may object to the voting of the ballot upon appropriate grounds by making his or her challenge and the reasons therefore, known to the inspector of election before the close of the polls.

**AND FURTHER NOTICE IS HEREBY GIVEN**, that pursuant to a rule adopted by the Board of Education in accordance with Section 2035 of the Education Law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at the election, other than propositions or referenda required by law to be stated in the published or posted notice of the annual meeting, must be filed with the School District Clerk at the Offices of the Board of Education, 78 Thornton Avenue, Auburn, New York 13021, on or before March 20, 2020, at 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; and must be signed by at least 88 qualified voters of the School District. However, the Board of Education will not entertain any petition to place before the voters, any proposition the purpose of which is not within the powers of the voters to determine, or any proposition, which fails to include a specific appropriation where the expenditure of monies is required by the proposition.

Dated: March 24, 2020      /s/ Michelle Major  
Michelle Major, School District Clerk  
City School District of the City of  
Auburn, Cayuga County, New York 13021

**NOTICE OF REGISTRATION OF VOTERS  
FOR THE CITY SCHOOL DISTRICT OF THE  
CITY OF AUBURN, CAYUGA COUNTY, NEW YORK**

**TO THE QUALIFIED VOTERS OF THE CITY SCHOOL DISTRICT OF THE CITY  
OF AUBURN, CAYUGA COUNTY, NEW YORK:**

**PLEASE TAKE NOTICE** that the Board of Registration of the City School District of the City of Auburn, Cayuga County, New York, will meet at the Offices of the Board of Education, 78 Thornton Avenue, Auburn, New York 13021, on April 30, 2020, between the hours of 8:00 a.m. and 4:00 p.m., prevailing time, and on May 1, 2020 between the hours of 8:00 a.m. and 4:00 p.m., prevailing time, to prepare the school election district registers for the annual election and budget vote to be held in the School District on May 19, 2020, and that any person who has not currently registered under permanent personal registration by the last date found on such

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original or duplicate registers, or records of list furnished by the Cayuga County Board of Elections, which last date found was March 22, 2019, and has not voted at an intervening election, must, in order to be entitled to vote at the election and budget vote, present himself or herself personally for registration. Notwithstanding the foregoing, if a qualified voter of the School District is registered and eligible to vote under Article 5 of the Election Law of the State of New York, he or she is also eligible to vote at the annual election and budget vote.

Dated: March 24, 2020      /s/ Michelle Major  
Michelle Major, School District Clerk  
City School District of the City of  
Auburn, Cayuga County, New York 13021

12.4 NOTICE OF FILING OF SCHOOL ELECTION DISTRICT REGISTERS

RESOLVED: THAT THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF AUBURN, NEW YORK HEREBY ACCEPTS THE FOLLOWING RESOLUTION FOR THE NOTICE OF FILING OF SCHOOL ELECTION DISTRICT REGISTERS;

**NOTICE IS HEREBY GIVEN** that the School Election Registers have been filed in the Office of the Clerk of the Board of Education, 78 Thornton Avenue, Auburn, New York, and the hours during which they will be kept open for inspection each day up to May 19, 2020, the date set for the Special Meeting, are from 8:00 a.m. to 4:00 p.m. (Prevailing Time) (except Saturdays, Sundays and Holidays).

MOVED:      1. \_\_\_\_\_ 2. \_\_\_\_\_  
                 AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABS \_\_\_\_\_ PASS \_\_\_\_\_ FAIL \_\_\_\_\_

THE MEETING ADJOURNED AT \_\_\_\_\_