

**Auburn Enlarged City School District
2023-2024 Daycare Transportation Request Form**

The information requested below is needed to evaluate the transportation needs of your child to and/or from their daycare provider. Signed/completed forms can be returned to your child's school or emailed to carolanndifabio@aecsd.education. **A new form must be filled out by the parent or guardian every school year.** **To be eligible for childcare transportation:**

- **Your provider must be licensed with the NYS Office of Children and Family Services.**
- Childcare provider's residence, must be within the AECSD attendance zone, be eligible to receive transportation to/from the school of attendance and meet mileage requirements (1 mile for elementary, 1.5 miles for Jr. High) from the school the student attends.
- Transportation must be to/from one location.
- **Schedules for transportation to different locations on different days of the week are not permitted.** Child must attend daycare either every morning, every afternoon or both to be eligible for daycare busing. Exceptions will be made **only** on days when students have a half day of school, per the District calendar.

Requested Start Date _____ School _____
Daycare busing will begin 48-72 hours after District approval

2023-2024 grade _____ Student Name _____

Student Home Address _____

Parent/Guardian Name _____ Phone Number _____

Place of Employment _____ Work Phone _____

Emergency Contact Name/Phone Number _____

Medical Information (optional) _____

Child Care Provider Name/Phone Number

Child Care Address _____

Is child care needed: **A.M. Only** **P.M. Only** **Both A.M. and P.M.**

Parent/Guardian Signature and Date _____

District Use Only

Approved _____ Bus _____

Disapproved/Reason _____