



**AUBURN ENLARGED CITY SCHOOL DISTRICT
ELEMENTARY SCHOOL MEAL NEWS**



September 2019

Dear Parents:

All of our school cafeterias use a computerized point-of-sale system. As part of this system, each student has an "account" with us. Continuing this year, all breakfast and lunch meals are free for all elementary students, as long as they purchase a complete meal. However, if a student wishes to have a second meal, or buy milk only, there is a charge for that. As a parent, you have two options available for purchasing food for your student from the cafeteria.

First, a student may pay cash whenever he or she purchases food. As an alternative, a student may periodically deposit cash into their meal account. This is a debit account (**it is not a credit account**). This means that money can be deposited into the account and then the student can purchase food items using that account.

Each student has a customized identification number with a unique barcode. At mealtime, students enter their individual PIN number to activate their account. If they are purchasing a complete meal, the computer knows the status is free automatically and charges nothing. If they are purchasing a second meal or milk only, the purchases are deducted from the balance in the account. If there is no money in the account and the student is not purchasing a qualifying free meal, the cashier will collect the money owed.

To make a deposit to your student's meal account, please complete the form below. Detach the form and send it with your payment in a sealed envelope to your child's cafeteria, or mail it to your school—Attn: Cafeteria. Mark on the outside of the envelope your child's name and "Meal Prepayment." You may pay by cash or check. If paying by check, please make your checks payable to the "Auburn School Lunch Fund." You may also send a check to the district business office at 78 Thornton Avenue, Auburn, NY 13021. Additional forms are available from the school office or cafeteria. You also have the option to prepay by credit card. Go to www.myschoolbucks.com to set up an account. If you already have an account set up, your user id and password are still active.

MEAL PREPAYMENT FORM

STUDENT INFORMATION:

Name: _____ Grade: _____

Homeroom: _____ School: _____

TOTAL PREPAYMENT AMOUNT: \$ _____ Circle one: Cash or Check

Please note: Prepayment amount will be credited to your child's account and be available for any food purchase through the school's food service—meals, milk or snacks.